

1950

ANNUAL
REPORT



CITY OF DOVER, NEW HAMPSHIRE

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Annual Report

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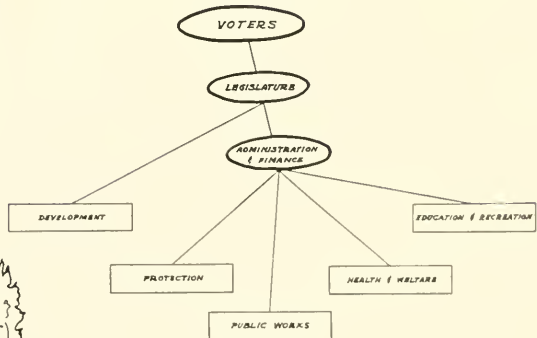
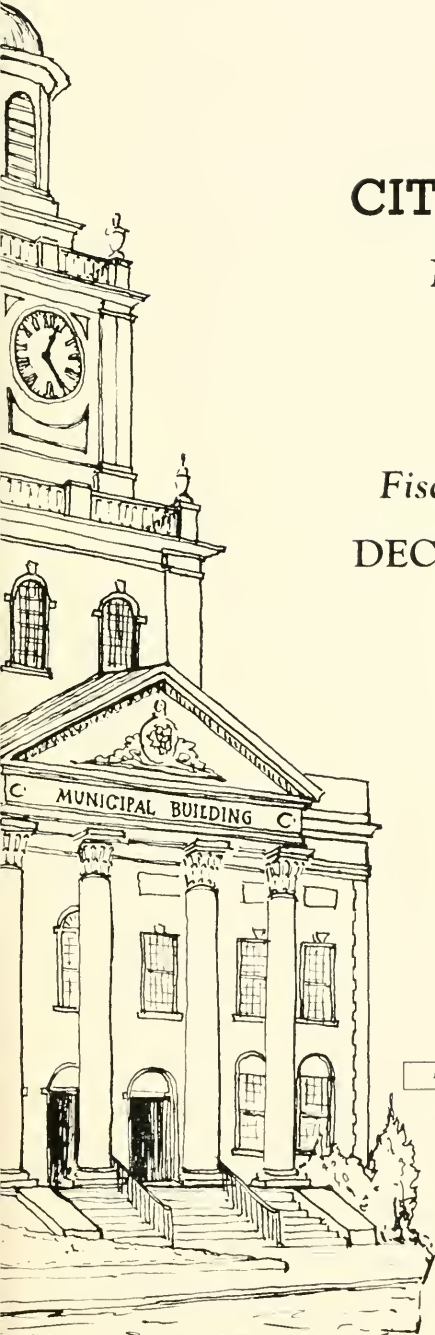
CITY OF DOVER

New Hampshire

for the

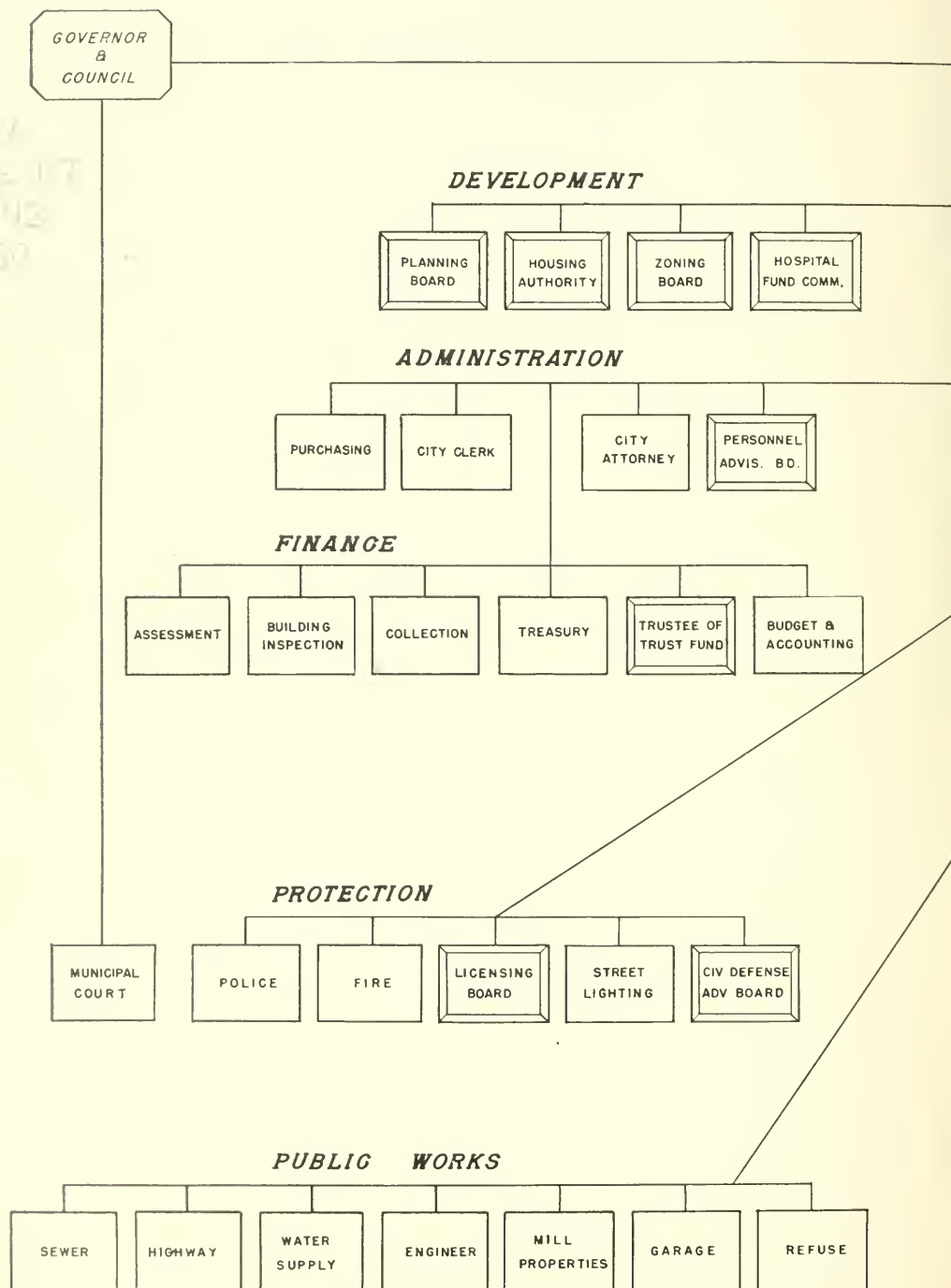
Fiscal Year Ending

DECEMBER 31, 1950



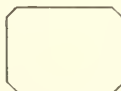
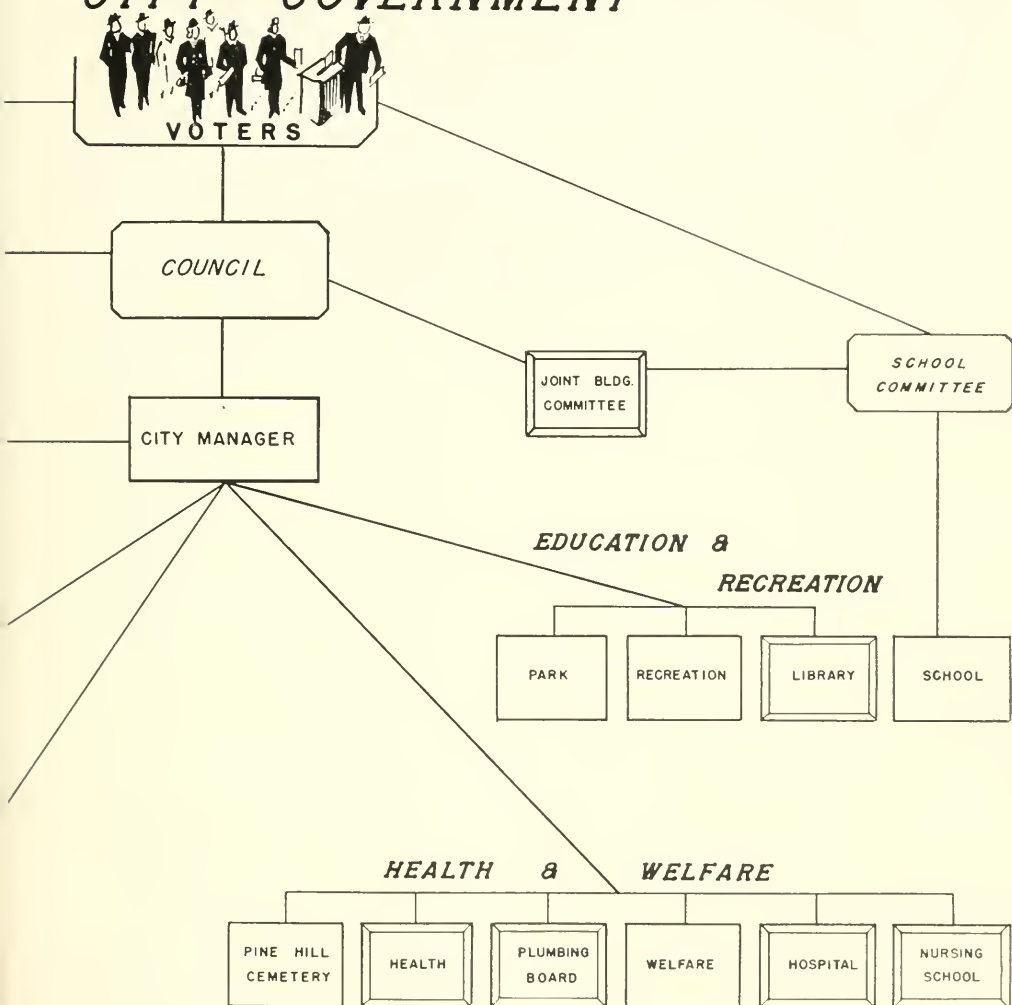
Third Report Under Council-Manager Government

SERVICES OF YOUR



CITY GOVERNMENT

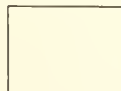
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ELECTED OFFICIALS



APPOINTED BOARDS & COMMITTEES



APPOINTED DEPARTMENT HEADS

Services of your CITY GOVERNMENT

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Office of the CITY MANAGER

April 18, 1951

The Honorable Frederick C. Smalley and
Members of the City Council

It is a privilege to have currently completed my first year in the service of the City of Dover. During this period, progressive strides have been continued by all departments to improve and expand services rendered by each to the people of the community and to their homes, businesses and institutions. As a record of this successful period, I am submitting to you herewith the Annual Report of your City Government for the year 1950.

Foremost among the factors that have made this year a success is the uniform attitude of unselfish service and devotion that has been expressed by all employees, supervisors, department heads, board members and councilmen. The thinking and efforts of all these individuals have jointly contributed to a unified organization, the service and accomplishments of which we may all be rightfully proud. No statistical data can evaluate this factor, but its very existence means a great deal in the fulfillment of our obligation to the citizens of Dover for good services at the lowest possible cost.

To accurately appraise and understand the services being rendered and the accomplishments which have been made and are being planned, I urge you to carefully review the report of each department. The end result of good municipal management lies in the activities of these departments. In Dover, each department is rendering a high type of service, utilizing to best advantage the facilities and funds available to each.

I am deeply grateful to all members of the City Council for their aggressive leadership, firm resolve and earnest understanding in working out together the many problems that have faced us during the past year.

Respectfully submitted,

ROBERT L. PRICE,
City Manager

RLP/a

CITY COUNCIL

Nine Members

It is to the City Council that all municipal departments look for the initiative and leadership so necessary if city services are to expand and improve in efficiency. A conscientious, hard working council conducted 29 regular and special meetings during the year. Nine streets were accepted as public ways, the first thoroughfares to be accepted by the city since 1943. Seven ordinances were enacted into law, 82 resolutions were adopted and 29 petitions were acted upon favorably.

The council opened its activities for the year with the regular meeting on January 12. Four council members elected for four-year terms the previous November, were administered the oath of office. Ambrose E. Breen, Valentine D. Mathes and Frederick C. Smalley, all were re-elected. The only newcomer to the council was Harley A. Crandall.

Frederick C. Smalley was the unanimous choice of the council for Mayor of Dover for the ensuing two years. Mayor Smalley assumed his post as presiding officer for the council following the election. In receiving this honor, Mayor Smalley follows the footsteps of his father, the late Fred C. Smalley, mayor of Dover in 1918-1919.

There were two special meetings in January, and a public hearing was conducted on January 19, on the proposed 1950 budget as submitted by City Manager Woodbury E. Brackett. The budget was adopted unanimously at a special meeting on January 26.

Expenditures: \$4,955.08

On February 9, the council appointed Robert L. Price, former Town Manager of Houlton, Maine, as City Manager of Dover, to succeed Mr. Brackett, who resigned to accept a similar post in Concord.

An ordinance to increase the pay of ward officials was enacted in April. The merit plan ordinance was repealed. The provisions of this ordinance, affecting all city employees, were later adopted as the "Rules and Regulations of the Merit Plan".

At a special meeting on April 28, George C. Monell was elected as a member of the School Committee. Mr. Monell filled the vacancy caused by the resignation of Thomas C. Dunnington.

An ordinance to adopt a restaurant sanitation code, and require the licensing of all restaurants in the city to aid in the enforcement of the code, was adopted May 11. The Glencrest sub-division development was accepted at this meeting.

Two minor amendments to the city zoning ordinance were adopted in June. Councilman S. Judson Dunaway tendered his resignation in June. This action was made necessary by the fact that Mr. Dunaway established a permanent residence outside the city. The resignation was accepted with regret.

A public hearing was held on June 16, relative to the acceptance of Renaud Avenue as a public street.

In July, the Council unanimously chose Edmund J. Charest as a

member of the Council to fill out the unexpired term of Mr. Dunaway.

A resolution approving the sale of the \$875,000 bond issue to finance the construction of the new south-side elementary school at Woodman Park, was adopted, July 31.

There were three special meetings in August. The Council accepted the traffic study report prepared by the City Planning Board. The adoption of this report as the traffic and parking control section of the city master plan by the Planning Board was acknowledged. The first two recommendations in the four-point plan outlined in the report were approved by the Council.

At the regular meeting on September 14, the Council approved the \$130,000 water bond issue. Also approved was a resolution submitted by the Dover Housing Authority. This resolution requested the Housing and Home Finance Agency to reserve \$102,000.00 in capital grant funds for slum clearance and urban redevelopment work in the city of Dover, and approved the intention of the Dover Housing Authority to file an ap-

plication for an advance of funds from the federal agency to finance surveys and planning studies of the proposed redevelopment areas.

A resolution accepting Page Avenue as a public way was adopted at this meeting.

Approved at the regular October meeting was the following legislation: Appointment of an inspector of elections; acceptance of Keating Avenue and Page Avenue Extension as public ways; a resolution authorizing a contract for explorations for a future water supply for the city.

On November 22, the city manager submitted his proposed 1951 budget to the Council, in accordance with section 26 of the city charter.

A blanket salary increase of \$4.00 per week for all full-time city employees was authorized, effective January 1, 1951, during the regular meeting on December 14. Other business at this meeting included an amendment to the pay schedule of the merit plan; the acceptance of part of Pinecrest Lane as a public street; and the election of a clerk in Ward 5.

Municipal Building and Vicinity



EXECUTIVE DEPARTMENT

Employees: Full time 4
 Half time 1
 Winter Janitors 2

Expenditures: \$29,320.91

The City Manager is appointed by the City Council for a term of two years. The city charter places with the Manager, full administrative control and responsibility for every city department except the School Department.

The end result of the work performed by the office of the City Manager lies in the extent and quality of service rendered by the city's more than 200 employees serving in 23 departmental units, and operating through 13 department heads. Guiding and aiding these units daily the City Manager constantly strives to improve the many services rendered by the City to its residents.

Reception Office



Through an open door policy to the public, the petitions, requests, suggestions and complaints of citizens are given top priority for consideration, together with whatever action is warranted by each situation. Opportunities are welcomed by the Manager to meet with citizen groups to listen to the desires of each, to explain the operation of the city government and to encourage public interest and participation in the city program of service.

Assistance to the City Council is given by reports, recommendations, and inspection trips, and by the drafting of resolutions and ordinances at the request of the Council. All matters of major policy are reviewed with the City Council.

Full utilization of the employee Merit Plan is achieved with the City Manager serving as Personnel Officer. Continued instruction is given to department heads and other employees.

Direct control is maintained by the Executive Department over certain specific functions: Personnel, major purchasing, city hall maintenance, civic promotions, public reporting and capital improvements.

Close liaison and cooperation is maintained with the School Department, various agencies of the State and Federal governments and other municipalities. Civic promotion includes participation in the activities of the Chamber of Commerce, Seacoast Regional Association, and the New England Council.

CITY CLERK

Employees: Full Time 2
Half Time 1

Expenditures: \$10,102.79
Revenues: \$4,763.10

The office of the City Clerk is the clearing house and receiving office for the records of all the departments of the city government. It is the filing center for all manner of mortgages, vital statistics, writs, deeds, attachments, and other legal records and agreements.

The total expenditures of the City Clerk's office includes the amount spent for the operation of purchasing department which was added to the duties of the City Clerk on July 1. The revenues received in the clerk's office during 1950 were the highest in the history of the office.

During 1950 two state elections were held under the supervision of the city clerk. The primary election was held on September 12. The 2,705 ballots cast cost the city approximately \$950.00. The biennial election was held on November 2. A total of 6,222 ballots were cast which included 105 absentee ballots. Expense of this election was \$1,293.84. The total election cost for the year was \$2,885.43.

Vital Statistics

	1950	1949
Births	402	443
Marriages	175	178
Deaths	206	185

During 1950 there were 41 fewer births, 3 fewer marriages, and 21 more deaths recorded than in 1949. This indicates a natural city growth of 196 for the year.

Payments to doctors for reporting births and deaths, and to cler-gymen and justices for marriage returns, totaled \$228.00.

There were 632 dog licenses issued during 1950, with license fees totaling \$1,424.00.

The city clerk also supervises the rental of the municipal auditorium, which was in use 148 days during 1950. Varied functions held in the auditorium included: Dances (24); Banquets (20); Beano or card parties (10); Concerts and recitals (25); and a number of fraternal and social affairs, testimonials, wedding receptions, sales demonstrations, movies, and church fairs.

Purchasing

The operation of the purchasing department is designed to effect substantial savings to the city in the cost of supplies, materials, and equipment through systematic purchasing and competitive bids. The administration of this work requires careful attention to detail and systemized checking of all bids and contracts received.

Keeper of Records



LAW DEPARTMENT

Employees: Part time 1

Expenditures: \$2,980.92

The City Attorney is prosecutor for the people of Dover for criminal cases brought into the Municipal Court by State and local police and by private parties. During 1950 a record number of municipal court cases were handled.

As legal counsel for the City, the Attorney handles all suits brought by the City, and defends suits brought against the City. He is the legal advisor to the City Manager, City Council, School Committee and to all boards and departments. All contracts, leases, agreements, resolutions and ordinances are prepared or reviewed. Damage claims are investigated and assistance rendered to tax and other collections.

There were 15 tax abatement suits against the City brought into the Superior Court in 1950. These

cases were referred by the Court to a Master for hearings. In four cases, agreements were reached for dismissal. Pre-trial conferences were held in the remaining cases, and hearings are pending.

Attorney T. Casey Moher served as City Attorney until August 1, 1950, when he was recalled to active duty with the U. S. Air Force. Attorney Donald R. Bryant was appointed in his place.

As special counsel, the firm of Hughes and Burns was retained by the City in the tax abatement suit brought by the Public Service Company of New Hampshire, and in the complaint filed by the City against Crescent Corporation on the Mill Properties. Attorney Ovila J. Gregoire represents the City in the suit brought by Architect Irving W. Hersey.

MUNICIPAL COURT

Employees: Part time 3

Expenditures: \$2,500.00

Revenues: \$1,518.02

A total of 441 cases were entered in the Dover Municipal Court during 1950, a sizable increase over the number heard by the state-appointed justices in 1949.

Included in this total were 291 criminal cases, 29 civil cases, 14 juvenile hearings, and 107 small claims trials.

Also interesting was the continued increase in the number of cases involving alleged motor vehicle violations. During the year there were 173 cases charging violation

of motor vehicle laws brought before the court. In 1949 there were 130 traffic violation cases, and in 1948, only 91. This increase seems to reflect a greater vigilance for apprehending traffic law violators on the part of the police department.

Included in the 291 criminal cases entered were 278 misdemeanors and 13 felonies (in which the jurisdiction of the municipal court is limited to the finding of probable cause to hold the defendant for superior court action).

POLICE DEPARTMENT

Employees: Full time 21

During 1950 service to the community and the people of Dover by the Police Department was stressed through prompt investigation of crimes, quick apprehension of criminals, and stricter enforcement of traffic laws.

The two outstanding criminal cases in Dover during 1950 were the break at the New Hampshire Cash & Carry Company on Locust Street and the hold-up at the A & P supermarket on Central Avenue. Over \$2,100 was recovered by police within a few hours after the break at the New Hampshire Cash & Carry Company and three arrests were made. The two men responsible for the armed robbery at the A & P. market were arrested within fifteen minutes after the hold-up.

Despite a decrease of 26 in the number of arrests made by Dover Police during the past year as compared with 1949, there was an increase in the number of arrests made for motor vehicle violations from 130 in 1949, to 179 in 1950. This increased vigilance for the protection of motorists and pedestrians was made possible by the addition of two new officers to the force thereby achieving increased coverage of the entire City by police cruising cars, and better handling of downtown traffic congestion.

During the year \$22,827 worth of lost and stolen property was recovered by the Department and returned to its owners. Despite police vigilance in 1950, accident records show a sizeable increase in accidents from the previous year. The



A & P Robbery and Arms Captured

Expenditures: \$66,276.48

Revenues: \$2,339.32

total number of accidents was 281, with 132 persons reported injured. There were four motor vehicle fatalities on the public highways and one fatal accident on private property.

A total of 6,840 complaints were received and investigated by the Department, with the most common complaint stemming from an argument between parties.

Offenses Investigated by Police

	1949	1950
Breaking and Entering	6	21
Larcenies	25	23
Assaults	21	24
Non-support	20	10
Violations of Motor Vehicle Laws	130	173
All other arrests	323	251
	<hr/> 525	<hr/> 499

STREET LIGHTING

Expenditures: \$26,031.31

Twenty-three new light fixtures were installed, including one sodium vapor light at the junction of Routes 4 and 16 at Dover Point. Total lighting at year's end included 750 incandescent, 8 sodium vapor and 62 mercury lights.

FIRE DEPARTMENT

Employees: Full time 13
Call men 44

Expenditures: \$50,769.61
Revenues: \$175.00

Training and inspection were the clarion calls sounded by Fire Department officers in 1950 in their efforts to safeguard the lives and property of Dover residents.

To help prevent fire, and to minimize the destructiveness of fires which start despite precautions, there are six firemen on duty at the two fire stations, 24 hours a day, 365 days a year.

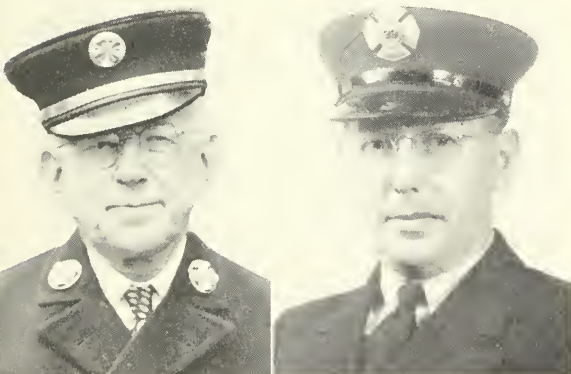
TRAINING. To increase the ef-

places. During the year firemen completed 456 building inspections, and 140 fire extinguishers were checked and renewed.

A milestone of 1950 was the retirement of Fire Chief Edward F. Knott, on November 29, after 51 years of faithful service to the department, and 13 years as leader of the City's fire fighting forces. The long and outstanding record by Chief Knott established him as a leader in his field, respected and admired by all who came in contact with him.

The new Fire Chief, James H. Butler, was chief for 12 years of the Berwick, Maine, department; and later a member of the fire fighting force at the Portsmouth Naval base.

NEW EQUIPMENT. The firemen had many opportunities to use the new Scott Air-Pak masks, which enable firemen to work in smoke or gas filled buildings. A start was made on the renewal of the fire alarm system. Some 20,000 feet of new wire was installed and 20 alarm boxes were dismantled, cleaned and replaced.



Chief Knott

Chief Butler

ficiency of the department a new training program was started in 1950, and all department personnel are receiving periodic instructions on the prevention and extinguishing of fires, and the proper use of equipment. A reorganized rescue squad received primary instructions that are carrying over into 1951.

INSPECTION. The department carries on a continual inspection program to seek out and eliminate potential fire hazards, particularly in public buildings and meeting

The most serious fire of the year broke out April 27 in the Robbins Auto supply shop on Washington Street.

Year	Number of Alarms	Estimated Loss by Fire
1946	302	\$ 55,969.00
1947	339	16,430.57
1948	278	32,621.00
1949	284	38,867.90
1950	321	132,284.28

PUBLIC WORKS and WATER SUPPLY

The Department of Public Works and Water Supply was established in 1950 to include the Divisions of Highways, Sewers, Refuse Collections, Engineering, Water Supply, Municipal Garage, and the Mill Properties. This consolidation coordinates and provides technical supervision over these service functions.

Highway Division

Employees: Full time 24
Expenditures: \$95,602.59
Revenues: \$2,369.99

Nearly 5,000 cubic yards of gravel were hauled and spread with the aid of the grader on 24 streets and roads. Given a penetration coat of tar were Lowell Avenue, New York Street, and parts of Ham and Grove Streets. Asphalt was applied to 17 streets. Some streets received a mixed-in-place application of asphalt and sand. An asphalt armor seal coat was applied on Silver Street.

Outlying roads were improved through the Town Road Aid Program. Worthy of special note was the elimination of a railroad over-pass bridge, located on the Jenness Road. The railroad over-pass structure was torn down, the abandoned railroad bed filled

Top to bottom: Interior Lowell Avenue Pumping Station. Clearing blocked sewer lower Washington Street. For cleaner collections, Packmaster. Wooden water main found under Second Street recalls earlier days.



and the road straightened and improved.

Calcium chloride was used extensively on gravel roads to keep the dust down. On some streets, high shoulders were cut down to improve drainage. The bridge repair and maintenance program included work on the Eliot, Whittier Falls and County Farm road bridges.

Curbing was reset at six points and 764 ft. of new concrete sidewalk was laid under contract on five streets. Other sidewalks were patched and graded.

Street cleaning was improved with delivery of a new machine sweeper and a front end loader early in the year. Cleaning of fall leaves was closely followed by the wind storm of November 25.

Icy conditions made it necessary to sand highways nearly every day during the winter season. More than 2,000 cubic yards of sand was used on the streets and sidewalks. Approximately 200 tons of salt were used to keep the roads clear.

The open winter of 1949-50 raised havoc with the pavements. It was necessary to use 1,030 tons of sand patch and 422 tons of stone patch.

Sewer Division

Expenditures: \$9,154.79

Employees: Full time 3

The 36" storm water overflow line across Henry Law Park to the river was completed. A baffle plate river was completed. The main project in new sewer construction was that for the Glencrest Development, consisting of 3,205 ft. of 8" pipe. A new 331 ft. line of 18" sewer was laid on Myrtle and Orchard Streets to serve the United Tanners plant.

Forty-two new sewer services

were connected to the existing sewerage system. Nine sewers were rodded and cleaned, 26 repaired, and 6 flushed; 19 catch basins and 6 manholes were rebuilt or repaired; 8 new catch basins and 10 new manholes were constructed; 16 newly located manholes were raised.

Refuse Disposal Division

Employees: Full time 9

Expenditures: \$25,290.45

The load on refuse collections is steadily increasing. Eighty-six new houses were built in 1950 which means an average of 172 more containers to be collected each week.

On July 19, the sanitary fill method of disposal was inaugurated to replace the use of the open dump and incinerator methods used in previous years. Refuse is dumped into an excavated trench, compacted by a bulldozer and then covered with two feet of dirt. Rats, flies, and smoke from a burning dump are eliminated. The cost of operation for the six months it was in use in 1950 was approximately \$2,000 greater than the old method. A 15 cu. yd. refuse packer truck was ordered with delivery early in 1951.

Municipal Garage

Employees: Full time 3

The Municipal Garage is responsible for the maintenance of all city-owned motor vehicles and equipment. This includes 22 trucks, 3 passenger cars, 10 school buses, 5 fire trucks, 2 air compressors, 1 grader, 1 bulldozer, 1 front-end loader, 2 Cletrac (heavy-duty) snow plows, 1 street sweeper, 3 tractors, 2 rollers, 2 snow loaders, 1 shovel, and sundry small equipment.

During the year two of the older

fire trucks with old mechanical brakes were changed over to a booster system. Three complete engine overhauls were performed on trucks. Police cars, school buses, trucks and equipment of the Water Department, Refuse trucks and Cemetery trucks all had their share of routine maintenance and repair. In the fall, snow loaders were checked and other snow removal equipment was made ready for the winter season.

Engineering Division

Employees: Full time 1
Part time 2

The Engineering Division is charged with the following duties in connection with all projects undertaken by the Department of Public Works and Water Supply: Initial survey, layout on plans for design purposes, final field layout, setting of grades, inspection of the work as it progresses, and permanent recording of final plans.

The division provided the layouts for eight new water mains, and four new sewer lines. Grades were established and engineering services performed for the construction or maintenance of eight streets, and five sidewalks.

In connection with the start of the water improvement program, the location and elevations of various test borings around Barbadoes were taken. The old Kelley Springs water main was located and traced out. Tests on the lines running to Dover Point and to Barbadoes Well were made to determine hydraulic efficiency and condition of the lines. Property lines of the water division were checked in the vicinity of Willand Pond.

Miscellaneous work included surveys and plans for the new sanitary fill, Woodman Park tennis courts and the Vocational School yard improvements. The city line between Dover, Somersworth and Rollinsford was surveyed. Several maps were drawn for the Planning Department.

Mill Properties Division

Employees: Full time 5
Winter only 3
Expenditures: \$29,500.54
Revenues: \$34,568.41

The Mill Division operates a central steam heating plant at cost for all the old Pacific Mill properties. Also included is the maintenance of the city-owned Nos. 2 and 3 buildings.

Mill Properties—Mills Nos. 2, 3, and 4



The Crescent Corporation vacated in June and legal action was started by the City to eliminate its option to purchase. Watchman service was put into effect for the balance of the year.

A new outside sprinkler system was installed adjacent to the Morrill Furniture Company. Space was provided for the new Dover Recreation Center. At year's end 200,000 sq. ft. of vacant space was available for new industry.

Division of Water Supply

Employees:	Full time	14
	Summer only	2
Expenditures:		\$95,287.94
Revenues:		\$95,785.06

During 1950 the Department of Water Supply began work on a much needed long range improvement program of the City's water supply and distribution system.

Starting the long range program, test borings were sunk seeking new sources, and a possible supply was discovered at Dover Point. Test pumpings in 1951 will determine possible use of the Dover Point well. Also planned for 1951 is the start of a long range program of water main cleaning to restore these mains to proper capacity, and a progressive program of valve and hydrant rehabilitation.

During the year a total of 6,661 feet of new water main was laid on nine streets and subdivision developments at a total cost of \$16,900.00. This is compared to a length of 2,460 feet in 1949. A total of 6 new fire hydrants were added to the system. At Pinecrest Lane cement-asbestos pipe was used for the first time, and will likely be used for all mains in the future.

Some 122 new services were in-

stalled in new homes, and 72 old services were repaired. The meter section installed 126 new meters and replaced 276 worn out meters. This entailed the purchase of 400 new meters at a cost of approximately \$6,600.00, or more than twice the cost of new meters in 1949. The 1949 Capital Reserve Account in the amount of \$3,289.43 was utilized to help defray this cost.

For the first time in recent years, no water funds were transferred to the City Activities Account, but rather were used to improve and extend the water system. Approximately \$23,500.00 was reinvested in the system in the combined meter replacement and water main construction programs. Heretofore all major improvements were financed by the sale of bonds.

A total of 438 million gallons was pumped during the year, or an average of 1.2 million gallons per day. Comparison with previous years is as follows: 1950 1.20 mgd, 1949 1.24 mgd, 1948 1.23 mgd.

Both supply wells were pumped steadily. Total capacity of these is 1.5 mgd, maximum day's pumpage was 2.3 mgd. During the summer months it was necessary to daily draw on the Willand Pond supply to meet the demand. This condition is serious, but improvements underway in 1951 will increase the well supply by 0.5 mgd.

Mr. Walter Campbell, superintendent for 26 years, retired from active duty on October 31, 1950. His loyal and capable service will not be forgotten. He has been succeeded by Mr. Clarence R. Hall.

In July, the Collection office was transferred to the Finance Department, and the operating functions assigned to the new Department of Public Works and Water Supply.

SCHOOL DEPARTMENT

Employees: Full time 105
Part time 35

Expenditures: \$409,999.80
Revenues: \$202,430.18
Tax Transfer: \$224,000.00

Schools are maintained solely for the purpose of providing adequate training and service to the end that the city, state, and nation will continue to have better citizens, better home-makers, and better workers. The public schools should be organized and administered to the end that our citizens have moral and spiritual character, healthy bodies, and a sense of responsibility which is realized at the individual's level of capacity.

Enrollment as of December 30, 1950

Elementary Grades	Number Enrolled
1	163
2	185
3	138
4	132
5	147
6	134
7	116
8	120

High School Grades	Number Enrolled
Seniors	186
Juniors	202
Sophomores	240
Freshmen	255

How Dover Uses Its Dollars To Educate Its Boys and Girls

Dover invested \$188.92 in each pupil for the school year 1949-1950. The average community in New Hampshire invested \$197.32 for the school year 1949-1950.

The School Program

A. Elementary School Program

The elementary school program is so arranged that the children of Dover should be adequately prepared in the fundamental skills and the auxiliary knowledges of health, science, and living.

B. High School Program

The curriculum of the high school is so organized and imple-

Better Schools Make Better Communities

**AMERICAN EDUCATION
WEEK... November 5-11, 1950**



Visit your Schools



mented that adequate training for future vocations should be realized.

C. Area Vocational School

The area vocational program is so organized that adequate training in the Woodworking Trades, Machine Tool Trades, Auto Mechanics Trades, Electronics, Sheet Metal, Commerce, Home Economics, and Cosmetology is offered, not only to the pupils of Dover, but serves this whole geographical area.

D. Auxiliary Agencies

1. Health and Physical Education: Through the combined action of the School Health Department and the City Medical and Dental Societies, Dover school pupils in grades 1, 4, 7, and 10 will receive complete physical examinations, in 1951. The organizing of this program was started by the School Department in 1950.

The Health Program includes, among other remedial work, a program of Lip Reading instruction by a well-qualified instructor as well as instructors in the home for unusual cases of mental and physical disability.

Combined with and parallel to the health program, the schools of Dover offer a program of physical education from grades 1 through 10.

2. Music and Fine Arts: Instruction and a program in Music and Creative Art is carried on in our

schools from grades 1 through 12. Choral and instrumental instruction is offered to all pupils.

3. Co-curricula Activities: The Dover school system offers a well balanced program in a varied field of extra-curricula activities. A large percentage of the students participate in these programs which are directed and supervised by well trained personnel.

In the field of inter-scholastic athletics, the Athletic Council supports the following teams: Football, basketball, baseball, cross-country, hockey, track, golf, fishing and rifle. Junior varsity teams are sponsored in football, basketball, and baseball. An intensive program of intermural athletics is carried on in the grade schools and the High School for both boys and girls.

Other non-athletic activities which are carried on as a part of the coordinated extra-curricula program include debating, dramatics, public speaking and the various school publications.

4. Guidance and Testing: A complete testing program is being administered to the end that adequate measurable factors in a pupil's education may be available for purposes of aiding the pupil to adjust at his optimum. A continuing program of educational, vocational, and social guidance in the

We Learn About Art



We Learn About Health



high school is under the direction of a trained director, with counselling aid furnished by trained teaching personnel.

5. Transportation: A fleet of ten buses municipally owned serves the minimum transportation needs.

E. Finances and Comparative Per-Pupil Costs

The following section will show comparative per pupil costs for the

school year 1949-50 with respect to the State of New Hampshire and comparable cities in the surrounding areas. In comparing these figures with costs of education in the City of Dover in the past five years it should not be necessary to point out the definite effect that the buying power of the dollar has upon the increased number of dollars necessary to produce the same amount of service.

COMPARATIVE PER PUPIL COST RATES *SCHOOL YEAR 1949-50

	State	Dover
Administration	5%	5%
Fixed Charges	4%	4%
Auxiliary Activities	14%	4%
Maintenance	3%	4%
Plant Operation	10%	12%
Instruction	64%	71%
Total Per Pupil Cost	\$197.32	\$188.92

COMPARATIVE AVERAGE PER PUPIL COST FOR CURRENT EXPENSES IN THE CITY PUBLIC SCHOOL SYSTEM OF NEW HAMPSHIRE FOR THE SCHOOL YEAR 1949-50

City	Cost Per Pupil
State of New Hampshire	214.00
Somersworth	201.00
Rochester	197.00
Portsmouth	192.00
Dover	187.00

COMPARISON OF PURCHASING POWER

It takes \$160 in 1950 to equal \$100 in 1939

A pair of shoes that cost \$5.80 in 1939 would cost \$10.00 in 1950

*1949-50 latest comparative figures available.

Future Home Owners



We Learn Saleable Skills



PARK AND RECREATION DEPARTMENT

Employees: Full time 6
Summer only 7

Expenditures: \$25,062.52
Revenues: \$1,054.87

The Park and Recreation Department provides a service of leadership to the community. The Recreation Director is responsible for the organization of continuing programs designed to help the people of the city, in all age groups, spend their leisure time more enjoyably. The Park division is responsible for the upkeep and maintenance of all the city's park properties.

Since the appointment of a full-time director in February, 1950, the Park and Recreation Department has been successful in clearing many important problems involving park properties, capital development of areas, general maintenance of facilities, tree problems and expanded recreational interests and activities. The response to the recreation program has been pleasing, with the youth of the city taking added interest in all phases of the program.

Capital improvements included the relocation and reconstruction of four modern tennis courts at Woodman Park, and the erection of standard horseshoe courts, volleyball, and badminton courts at Henry Law and Woodman Parks and the Hancock Street Playground.

Spring and Summer Programs:

The Dover Youth Forum was reorganized with a membership of over 200. With adult advisors and active officers, they carried on regular activities for members of their organization. This activity is planned for youngsters 14 through 19 years of age. Programs included bi-monthly dances, fun night programs, mystery rides and the awarding of a \$100.00 scholarship to an outstanding student. The members helped in the renovation of the new recreation center.

The softball program was very active, with an adult league of seven teams, and a six-team junior loop. The girls' team from Clarorstat added color to the local softball program. An invitational tournament was conducted at Guppy Park. Ten outstanding men's teams in the state and four women's teams vied for honors before the local crowds. An estimated 2,300 fans witnessed the final game. A local championship was held at the close of the season for both men's and junior leagues. The junior championship was the first to be held in the state. The local softball council has been active during the off-season to develop greater participation and better facilities for the coming season.

The annual Soap Box Derby was held in July with 79 boys racing. Neil Robinson was the local champion who represented Dover in the National Derby at Akron, Ohio.

Winners of the Playground
Costume Parade



The Twin City Baseball league was active from May through September, at Woodman Park. Three games were played each week. The playground youngsters assisted the local adult league with their Tag Day to help finance the program.

The annual July 4th field day was held at Woodman Park through the cooperation of the Recreation Association and the Lions Club. Over 500 youngsters enjoyed an active program of sports. Free refreshments were distributed by the Lions Club. An estimated 10,000 witnessed the fireworks display in the evening.

A series of band concerts were presented to the public at Henry Law Park during the Summer. Music was furnished by the American Woolen Company Band and the American Federation of Musicians.

The summer playground program was conducted for ten weeks under qualified leadership. The staff attended weekly meetings and a three-day pre-season clinic. Attendance was as follows:

Bellamy Park	33,975
Henry Law Park	6,570
Woodman Park	3,756
Hancock Park	3,300
Total all areas	50,601

Activities were varied according to the children's interests. An active baseball program embraced 120 youngsters with 55 organized league games played, and 13 all-star games played with neighboring communities.

Along with horseshoes, badminton, volley ball, basketball and field sports, an active softball program was offered to the girls. League games were played, and a Dover team was formed

to play a series of games with girls from Rochester.

Special highlights were a regular feature on each area weekly. These activities included bike hikes, nature trips, freckle contests, on wheel parades, field days, pet shows and costume parties.

A mayor and council elected by the youngsters assisted the instructor at each area. This included the children in the program planning and the developing of junior leadership. Through this participation, \$349.35 was raised by the children for their annual trip to Boston. The funds came from successful dances, movie show, food sale and donations.

This was the first full year of operation of Bellamy Park by the city. Due to the demand, it was necessary to employ instructors two weeks prior to the official opening of the area. Regular bus routes carried youngsters to the park.

Other Activities

For Hallowe'en, a "Horrible's" Parade, and a children's party and dance with an attendance of 1,600 was enjoyed. Organized soccer and bowling programs were started. City employees held their first annual outing and a Christmas party. And through the concentrated efforts of volunteers, an indoor recreational facility was established in the Mill property. This Recreation Center is a valuable asset to the municipal program.



**Woodman Tennis Court
under Construction**

PUBLIC LIBRARY

Employees: Full time 6
Part time 4

Expenditures: \$20,059.50
Revenues: \$538.35

The primary service of the Dover Public Library to all the people of Dover is to furnish a source for all manner of information, educational and entertaining reading.

The continued popularity of the library is evidenced by another gain in overall circulation figures from 66,308 in 1949 to 67,857 in 1950. This includes a juvenile circulation of 23,413 and adult circulation of 44,444 and a book station, Daum's Market, circulation of 3,694.

During the year the number of books was increased to 72,162 by the purchase of 1,089 books, while 199 books were withdrawn from the shelves.

Among the many services provided by the public library perhaps none is more important than the growing cooperation between the library and the schools. Students in large numbers used the reading and reference room during school hours, and the room is always filled after school. Five hundred magazines and 350 books are placed on reserve for students' use.

Classroom collections were supplied the grade schools, with 600

books selected and sent to the schools in September and exchanged for a new collection in December. About 200 books were sent to the parochial school classrooms and to teachers for reference work.

Classes of instruction in the use of a library were conducted at the library for freshmen at Dover High School and St. Mary's High School. Special events during the year included the 3rd annual art exhibit in the spring with 127 pictures displayed by 29 exhibitors; travel talks on Europe by Charles Radcliffe, a member of the Bates College debating team, and Miss Mary Boyd of the Dover High School faculty; the New Hampshire Architects exhibit; a photography exhibit; and the National Book Week program in November.

A forward look for 1951 includes an arrangement for even greater cooperation between the library and the schools, a rearrangement for more efficient use of the Children's room, a revamping of the historical and genealogical room, and the modernizing of the now inadequate lighting system.

Weekly Story Hour—Children's Room

Calling You . . .



FINANCE DEPARTMENT

Employees: Full time 8
Building Inspector 1

Expenditures: \$35,262.42
Revenues:
Taxes \$723,152.71
Other 125,340.68

"Service to you and those who serve you," is the motto of this department. Essentially, the assessment and collection divisions serve the people directly and the accounting and treasury employees seek to assist the operating department in the city, in order that these departments may better serve the public. As one combined effort, the Finance Department is designed to assist the operating agencies in planning the budget and keeping an accurate financial record of all municipal services for the community. Then, in concise, frequent reports, the financial progress is reported to the public and the city agencies.

The Assessment and collection personnel try to help each taxpayer to understand his tax bill or water charge. The accounting and treasury employees assist other city departments in maintaining accurate personnel records, in addition to their primary service in accumulating financial facts. The city employee now is entitled to know the current status on his pay, classification, sick leave, vacation, retirement benefits, and insurance protection. Central personnel supervision assures equality in rights and privileges for all city employees.

Developments During 1950

The greatest progress in service to the city was the introduction of improved budget administration. The detailed annual budget presented at the start of the year is interpreted into specific services

for each month by means of departmental spending and receipt schedules. This plan serves as a definite measuring stick for each department's progress through the year. Such a guide is now available after three years of progress in financial control.

The use of the time-saving addressograph equipment has been expanded to include the semi-annual water billing.

Collections

For the primary convenience of all citizens the central Collection Office has combined the receiving for motor vehicle registrations, poll taxes, water charges, and property taxes. This is but a step toward offering one convenient office for receipt of any payment to the city.

With the appointment of Robert W. Herlihy, as City Collector, full-time attention could be given to the backlog of delinquent taxes. Particular emphasis brought the passing of twenty-one tax deeds to the city, as the climax to the study of tax sales since 1935 and of the properties on which tax liens were acquired by the city.

Looking Ahead

Each division of the Finance Department has one or more individual project for advancement of its services to the community and other city agencies.

Treasury

The further centralization of billing and collections will relieve the

operating departments of some administrative problems and add to the convenience of taxpayers. Also, the May Tax Sale will again be held as a part of the more active collection program. The hours now consumed in preparation of departmental payroll lists will be reduced as the treasury division puts the efficient facilities of the addressograph to use in starting all payrolls.

Assessment

Another major project in the assessment division is the appraisal of city-owned properties and all other tax-exempt real estate. For the taxpayer this will mean a better understanding of the problems of assessment, particularly that of property free from taxation. For the Water, Hospital, and Cemetery departments the definite valuation for their assets will improve the accuracy of their operating statements when depreciation is duly considered. And for the community as a whole all tax-acquired properties can be administered to gain the best use of all city-owned properties.

Although the building code now being developed is primarily the concern of the Planning Board, the cooperation of the assessment office will be constant throughout the preparation and enforcement of the code.

Accounting and Budget

The interesting cost of municipal services requires that future planning be geared to an intelligently conceived long-term financial program. Each year's budget will be but the next portion extracted from the long-term budget, and another year will be added to the future of the program. Economy and efficiency are the two essential watchwords when anyone looks to the foreseeable future. Each year's decision by the voters and administration by the operating departments will gain as the "work-program," or "services rendered," budget is developed. Such a budget will clearly state the exact services and amount of services proposed and the cost of each unit of service. Citizens and the City Council can then better decide just how much of the desired services the city can afford.

1950 CITY'S DOLLAR

CAME FROM			WENT FOR		
	Tax Sources	Total Operations		Tax Sources	Total Operations
Property Taxes	\$0.89	\$0.53	Admin. & Develop.	\$0.09	\$0.06
Poll Taxes	.01	.01	Protection	.15	.10
Vehicle Permits	.05	.03	Public Works	.13	.11
State Collections	.05	.03	Water Supply		.06
Department Revenues		.39	Education	.26	.28
Parking Meters		.01	Rec'n & Library	.05	.03
			Health & Welfare	.07	.06
			Hospital	.07	.19
			County	.07	.04
			Debt Service	.07	.04
			Capital Improvements	.04	.03
	\$1.00	\$1.00		\$1.00	\$1.00

1950 FINANCES AT A GLANCE

(Figures Rounded for Ease in Reading)



1950 BALANCE SHEET COMPARED WITH 1949

OWNED BY THE CITY

	December 31	
	1949	1950
Cash	\$78,500.	\$ 47,430.
Receivables	222,500.	205,330.
Other Assets	1,850.	13,480.
	<hr/>	<hr/>
	\$302,950.	\$268,240.

OWED BY THE CITY

	December 31	
	1949	1950
Payables	\$ 6,290.	\$ 41,060.
THIS LEAVES A SURPLUS		
Available	73,080.	18,530.
Restricted	223,580.	208,650.
	<hr/>	<hr/>
	\$302,950.	\$268,240.

THE 1950 SURPLUS RESULTED FROM

Available to begin the year		\$73,080.
Used in 1950 Budget		
School	\$50,290.	
Hospital	530.	
Water	3,790.	54,610.
	<hr/>	<hr/>
		\$18,470.
Gained in 1950 transactions		60.
		<hr/>
Available at end of year		\$18,530.

THE \$34.00 TAX RATE WAS DETERMINED BY

1950 Levy (Budget plus Overlay)	\$ 801,640.
Taxable Assessed Valuation	\$23,630,190.

Dividing Levy by Valuation (in thousands) results in tax rate of \$34.00.

{ Please refer to pages 35 through 57 for detailed }
 { statement of the City's finances. } }

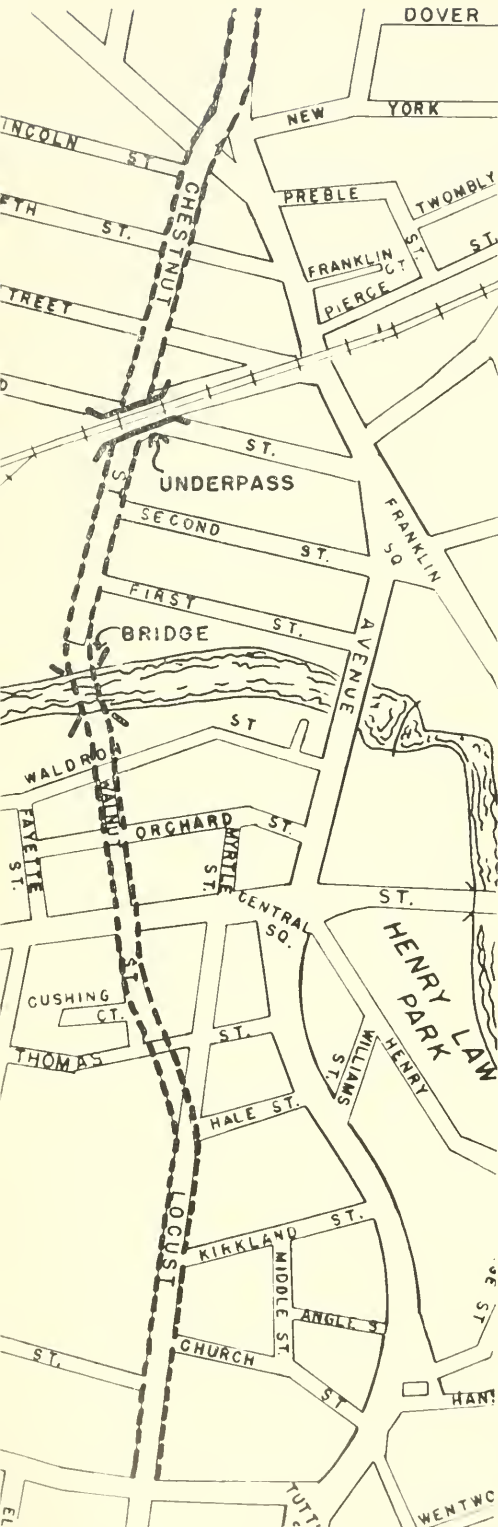
PLANNING BOARD

Employees: Part time 2

Expenditures: \$3,366.33

By all means, the most important of the many studies made by the City Planning Board in 1950 was the completion of its comprehensive traffic control and parking study. This report was completed after nearly two years of research and surveys. The city planners went beneath the city's obvious traffic congestion problem to determine the most feasible methods of correcting this situation and at the same time, develop further the city's economic life. Basically, this traffic plan is designed to develop and stimulate the second most important factor in the city's economic life—its retail mercantile trade.

The present status of the four-point traffic and parking plan is as follows: Points one and two which are inseparable, call for the establishment of adequate and easily accessible off-street parking lots in or near the retail area and a radical redesigning of the traffic flow on Central Ave., including a change in parking privileges from angle parking to parallel parking. These two points have been accepted by the City Council and are expected to be carried out during the spring of 1951. Point three recommends the opening of a second through-way through the heart of Dover via Chestnut, Walnut and Locust streets, including a bridge across the Cocheco River and an underpass under the railroad tracks at Third Street. This portion of the program has been held in abeyance by the City Council pending the completion and evaluation of the first two steps. Point four urges



THROUGH WAY PROPOSED
BY PLANNING BOARD

a limited access by-pass around the City to the west of the compact area. This work is now under consideration by the State Highway Department.

Looking ahead to 1951, the Planning Board has outlined a schedule of four major projects, all of which were started early in the year. These projects are a comprehensive, up-to-date land-use plan; major revisions and readjustments in the zoning ordinance, with an emphasis on additional opportunities for the expansion of retail trade and industry; the development of sub-division control regulations; and the compiling of an adequate, comprehensive building code.

HOUSING AUTHORITY

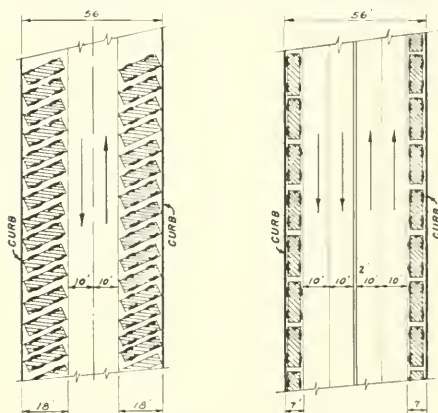
The Dover Housing Authority was formally organized on August 18, 1950 after nearly two years of informal work. The agency's primary objective is the redevelopment of some of Dover's sub-standard residential areas.

At year's end the Dover Housing Authority was seeking final approval of a preliminary advance loan of \$10,000 to finance planning studies in three local areas which have been designated as sub-standard. Roughly these areas include: (1) Waldron, Orchard, Myrtle, Walnut and Fayette Streets; (2) Main, Portland, School, Mechanic, St. John, North Pine, Winter, and Durrell Streets, and parts of Portland Avenue and Broadway; (3) The area close to the intersection of Tolend Road and Whittier Street.

In the year ahead, the Dover Housing Authority hopes to be well started on plans to redevelop portions of the sub-standard areas.



CENTRAL AVE. TRAFFIC FLOW



EXISTING
DIAGONAL PARKING

PROPOSED
PARALLEL PARKING

↑ Proposed solution
to this problem ↓



WENTWORTH HOSPITAL

Employees: Full time 79
Part time 5

Expenditures: \$283,677.03
Revenues: 218,034.39
Tax Transfer: 65,109.00

During the year, 3,027 patients were admitted to the Wentworth Hospital. More than two-thirds of the patients were Dover residents. Other nearby communities in both New Hampshire and Maine sent 95 per cent of the other patients. The percentage of occupancy was 63.34 per cent, or a daily average of 53 patients. The highest number of patients on any one day was 74. Another 302 persons were treated at the hospital as out-patients.

Service

The Wentworth Hospital provides for the people of Dover (and the surrounding communities) one of the most humanitarian services of mankind, relief from suffering, healing for the ill and the injured. The medical staff has a rotation plan which places one doctor on service, available quickly for emergencies, each month. The hospital also keeps on hand a roster of the names of registered nurses available for "on call" duty.

Building Program

Despite a disheartening setback—the indefinite delay in the proposed

allocation of Federal Hospital Building funds, and the reduction of Dover's priority for these funds in New Hampshire—the hospital trustees are still hopeful that a start may be made on the construction of an addition to the hospital during 1951 or 1952. The new facilities and additional space are urgently needed.

Improvements and Repairs

The complete painting of the maternity department, the women's ward and the hospital laboratory were highlights of the maintenance and repair work done during 1950. Also renovated in the nurses home were a nutrition laboratory, micro-biology laboratory and a practical arts classroom.

Medical Records

Microfilming of all medical records is a continuing program. At year's end, some 29,000 records had been completed and filed.

Blood Bank

The requests for whole blood have doubled since the bank was started. Dr. Robert D. Sall and

X-Ray Interpretation



Laboratory Study



Miss Lily Ford, medical technician, are responsible for the operation of the bank. Civic organizations and private citizens alike have been cooperative in making blood donations.

Electrocardiology

This service was established at the hospital in 1950 by Dr. William Crandall, who has been teaching the procedures to medical technicians. The electrocardiograph is owned by Dr. Daniel McCooey who loans it to the hospital. The purchase of a new machine is recommended for 1951.

X-Ray

During the year there were no major changes in equipment or personnel in the x-ray department. There were 2,789 patients x-rayed during 1950. Of this number 924 were hospitalized patients and 1,865 were out-patients.

Business Office

An office manager was hired in 1950 to supervise the accounting and organize a more stable effort to collect accounts. Accomplished during the year were an improved control of cash receipts, better expense accounting, improved collection procedure, and a closer coordination with the City Finance Department.

Resuscitation of the Newborn

Dietary Department

During the year, 116,912 meals were served under the supervision of the dietician. The Federal Surplus Foods Program contributed sizeable quantities of food.

Nursing School

The School of Nursing saw many advancements during 1950. Mrs. Harriett Sellevaag was appointed a full-time director of the school, and instructors were added for the clinical, science and nursing courses. The total hours of nursing instruction was increased to meet the new state requirements and the national reciprocity requirements. There were 42 students enrolled on December 31, 1950, the largest enrollment in the history of the school. The majority of graduates stay with the hospital to fill staff vacancies. About 50 new reference books were added to the library.

The Wentworth Hospital School of Nursing is the only nursing school in Southeastern New Hampshire. As such, it provides an opportunity for education and training for qualified young women from many communities, who are seeking to enter this noble profession.

Future Nurses



1950 HIGHLIGHTS

- Administration & Finance**
 - Consolidated collection of tax and water bills.
 - Designated City Clerk as Purchasing Agent with stricter controls on all purchasing.
 - Held first examinations for police appointments.
- Development**
 - Planning Board adopted street plan and traffic section of master plan.
 - Authorized State Highway Department to proceed with redesign and reconstruction of Central Avenue.
 - Full engineering guidance of all new construction.
 - Prepared plan of city's existing sewer system.
- Education & Recreation**
 - Construction started on first new elementary school in 75 years.
 - Established Recreation Department with full-time director.
 - Rebuilt four modern tennis courts at Woodman Park.
 - Aided Dover Recreation Association in establishing new indoor recreation center
- Health & Welfare**
 - Adopted restaurant sanitation code.
 - Closed city dump and changed to sanitary fill method of refuse disposal.
 - Created post of office manager of Wentworth Hospital to improve accounting and collections.
 - Enlarged staff and facilities of Nursing School.
- Public Works & Water Supply**
 - Established Department of Public Works and Water Supply, including divisions for highways, refuse collections, water supply, municipal garage, mill property maintenance and engineering.
 - Established standards for street acceptance, with full cost borne by developer.
 - Established requirements that developer guarantee 50 per cent of cost of water main and sanitary sewer construction.
 - Started water supply improvement program.
 - First use of cement asbestos water pipe to minimize corrosion of mains.
- Protection**
 - Added two patrolmen to the police department, increasing personnel from 19 to 21.
 - Added one fireman to the regular force, increasing from 12 to 13.

1951 GOALS

- | | |
|--|--|
| Administration
& Finance | <ul style="list-style-type: none"> ▪ Completion of City's Administrative Code usage, disposition or planning of tax acquired properties. ▪ Appraisal of tax exempt properties. ▪ Further consolidation of billing and collection activities. |
| Development | <ul style="list-style-type: none"> ▪ Start of first redevelopment project by the Dover Housing Authority. ▪ Adoption of a sub-division control ordinance ▪ Adoption of a comprehensive building code ▪ Adoption of a revised traffic ordinance ▪ Full occupancy of mill properties by industry. |
| Education
& Recreation | <ul style="list-style-type: none"> ▪ Construction of more neighborhood playgrounds. ▪ Improved lighting in the library building. ▪ Completion of South Side Elementary School. |
| Health
& Welfare | <ul style="list-style-type: none"> ▪ Adoption of a refuse collection ordinance ▪ Fluoride treatment of water supply. ▪ An extensive rodent elimination program. ▪ Start construction on improvements and addition to the Wentworth Hospital. ▪ Adoption of salary plan for hospital employees |
| Public Works
& Water Supply | <ul style="list-style-type: none"> ▪ Construction of water mains to Dover Point and Barbadoes well—Enlargement of well pump capacity. ▪ Rebuilding of Central Avenue through business district. ▪ Establishment of a good, accessible off-street parking lot. ▪ Comprehensive survey of needed sewer improvements . . . Construction of Berry Brook sewers. ▪ Construction of more hard-surface rural roads. ▪ Construction of addition to municipal garage. |
| Protection | <ul style="list-style-type: none"> ▪ Purchase of 35-foot aerial ladder truck for Fire Department. ▪ Establishment and operation of a strong Civil Defense organization. ▪ Establishment of Fire Department rescue squad. ▪ Wider coverage of residential areas by Police cruisers. |

HEALTH DEPARTMENT

Employees: Full time 1
Part time 1

Expenditures: \$3,895.31
Revenue: \$1,124.60

Protection of the health of all the people of the city is the primary service objective of the Health Department. Activities aiming toward that goal during 1950 were: The setting up of standards for enforcement of the new restaurant sanitary code; a rat control program; closing of the city dump and the substitution of the sanitary fill method of rubbish and refuse disposal; the x-ray clinic; and a continual inspection of eating places, dairies, food stores, bakeries, slaughter houses, and private dwellings.

Restaurant Code

To encourage a higher level of sanitation in eating and drinking establishments in the city, the City Council adopted a restaurant licensing ordinance during 1950. A total of 247 restaurant inspections were made during the year.

Refuse Disposal

The change to the sanitary fill method of refuse disposal, was an important step toward bettering health standards in the city. The dump closing will eventually rid the city of its biggest breeding place for rats and flies. Two successive poisonings were made at the dump to reduce the rat population, which was estimated at many thousands. This change also eliminated the smoke nuisance caused by the burning of combustible rubbish.

X-Ray Clinic

The Department took an active part in the work of the State Mobile Chest X-Ray Unit, in February. A total of 6,110 persons were x-rayed.

Top: A deadly menace thrived on the exposed dump. Inset: Closed for poisoning. Bottom: Covered refuse has eliminated this menace.



WELFARE DEPARTMENT

Employees: Full time 1
Physician 1

Expenditures: \$57,973.84
Revenues: \$2,495.29

The humanitarian work of the Overseer of the Poor offers the most direct and intimate contact between the city and its people. The administration of aid and assistance to people who for one reason or another find themselves in financial difficulties requires the overseer to face continually the compromise between mercy and justice. Mercy for the unfortunate people who need financial aid, and justice for the taxpayers who must foot the bill.

A total of 628 separate cases were handled and investigated by the Overseer of the Poor during 1950, an increase of 108 cases over the 1949 case load. Unemployment and illness were the primary reasons why 61 per cent of these people required help from the city. The rise of direct relief payments from \$24,648.31 in 1949 to \$30,396.32 in 1950 is mostly a reflection of the

mounting costs of providing the necessities of life.

These direct relief expenditures during 1950 may be classified as follows:

Food	\$10,569.97
Care of Adults	9,004.53
Care of Minors	3,703.51
Rent	2,611.85
Fuel	1,230.51
Medical	719.98
Clothing	518.13
Burials	140.00
Ambulance	89.00
Electricity	79.48
Total Relief	\$28,666.96

The administration of this office costs the city only seven per cent of the overall department expenditures.

Every case is different and no two cases can be investigated in the same manner. Before accepting any case for relief payments, the investigator must make a personal visit to the home involved, to observe the needs of the family and the general condition of the home first hand.

The department works in continual direct contact with such agencies as welfare, police, immigration, hospitals, and veteran groups, on the city, state and national levels which provides a free flow of information and assistance between these co-related groups.

In addition to direct city relief, the department distributes to welfare recipients and other needy persons, government surplus material and used clothing donated by Dover people.

HEALTH DEPARTMENT Cont.

Milk Inspections

There were 351 milk samples taken, together with regular inspections of dairy farms and milk processing plants. The year witnessed an encouraging improvement in quality of milk sold in the city.

Other department activities included plumbing inspection and communicable disease control. In the weights and measures division, department personnel tested and sealed 188 scales, 132 weights, and 57 gasoline pumps.

CEMETERY DEPARTMENT

Employees: Full time 4
 Summer only 12

Expenditures: \$23,011.29
 Revenues: \$21,013.43
 Tax Transfer: 2,000.00

Pine Hill Cemetery is one of New Hampshire's oldest burying grounds. Started in 1713 with the purchase of a few acres of land near the present location of the tomb, its area has been extended to now include 62 acres. Forty acres have been landscapped and laid out in burial lots, with lawns, flower beds, avenues and paths, all of which require maintenance and care.

There have been more than 30,000 burials in 237 years. Last year there were 128 burials, which is exactly the average for the past 12 years. A half century ago the average was much higher—between 150 and 160 per year.

Lots sold during the year included 23 single graves, 6 three-grave lots, and 4 six-grave lots. All lots under perpetual care or annual care are mowed eight to twelve times each year. Other lots are given minimum care. Trust income is not sufficient to pay all costs, requiring an annual tax appropriation.

Equipment

In 1950, the department's last old

Over 40 Years Ago

truck was traded for a 1950 model pickup, giving the department three new trucks in the last three years. Also acquired during the year were three new mowers.

Maintenance

During the year 79 marker foundations were constructed; 10 lots were regraded and seeded; 6 trees were removed. Asphalt was applied extensively to the avenues and the drierway around the chapel. Flowers from the cemetery's greenhouse were set out in all the cemetery's flower beds.

In addition to its work at Pine Hill Cemetery, the department is also responsible for the care of the Waldron burial ground on Portland Avenue, and the Roberts and Cocheco burial grounds at Dover Point.

Expansion

At present there is little space left that is graded for usage. Means must be found very soon to develop more lots for usage. Trust funds are shrinking and more tax support will likely be needed.

For Your Peace of Mind



Financial Statements

1950

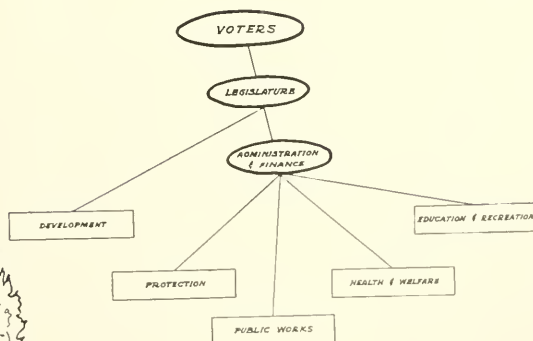
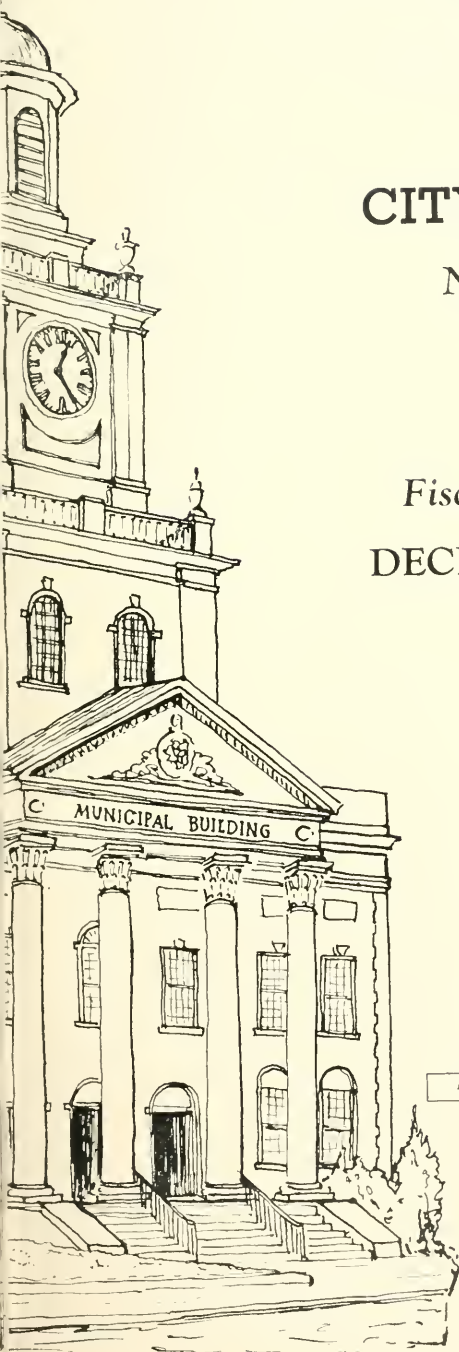
CITY OF DOVER

New Hampshire

for the

Fiscal Year Ending

DECEMBER 31, 1950



FINANCES OF YOUR CITY SERVICES



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AUDIT CERTIFICATE

February 20, 1951

To the Mayor, Councilmen and City Manager.
City of Dover,
Dover, New Hampshire.

Gentlemen:

We have examined the accounts and records of the City of Dover for the year ended December 31, 1950, and present our report herewith. We examined the system of internal control and the accounting procedures of the city and, without making a detailed audit of all transactions, have examined or tested accounting records and other supporting evidence by methods and to the extent we deemed appropriate.

The departmental accounts receivable shown in the balance sheet are stated on the basis of lists submitted by the departments concerned, and were checked by us only in the cases of the hospital, water department and mill fund. No direct confirmation with the customers was made on any of these accounts. With regard to taxes receivable, we examined the records of property taxes for 1950 and earlier years in considerable detail and made a comprehensive test confirmation of unpaid 1950 property taxes. The poll tax records for 1950 and 1949 were examined in detail but no direct confirmation with taxpayers was attempted. No reserve for loss through non-collection of taxes is provided against any of the tax accounts, although a substantial portion of the unpaid poll taxes will undoubtedly not be collected in full. However, it should be pointed out that revenues received during the year are taken into account only when collected in cash; also, that the portion of the current surplus account attributable to tax or other accounts receivable is shown as reserved pending realization of the receivables.

In our opinion, subject to qualification as regards taxes receivable and accounts receivable, the attached balance sheet and the related statements of appropriations, revenues, and operating results of the city departments, present fairly the position of the City of Dover at December 31, 1950, and the results of its operations for the year, in conformity with generally accepted municipal accounting principles, applied on a basis consistent with that of the preceding year.

Detailed comments on the balance sheet accounts and the related statements of revenues and appropriations with their supporting schedules will be found in the following pages.

Respectfully submitted,

ROBERT DOUGLAS & COMPANY

By Edward S. Culver,
Certified Public Accountant.

CITY OF

Comparative Consolidated

STATEMENT 1

Dec. 31, 1950 Dec. 31, 1949

GENERAL FUND ASSETS

Cash on Hand and in Banks			
Petty cash funds	\$	280.00	
Strafford National Bank			
General account	\$128,301.11		
Less—Subject to transfer to earmarked cash account	103,878.50		
		24,422.61	
Payroll account		77.46	
Merchants National Bank,			
School account	22,650.38		
			\$ 47,430.45 \$ 78,517.85
Taxes Receivable			
Property taxes—1950	83,637.46		
Prior	7,440.30		
Poll Taxes—1950	5,358.00		
Prior	19,467.50		
Less—State of N. H. equity in 1944 and 1945	3,963.00		
		15,504.50	
Unredeemed taxes from tax sales	5,063.67		
			117,003.93 128,152.05
Departmental Accounts Receivable		88,326.90	94,424.94
Miscellaneous Assets			
Postage meter deposit	100.00		
Special advance to finance inventory and accounts receivable of public works department	6,178.14		
Tax deeded properties	2,928.87		
Deposit on mill insurance (net)	6,270.00		
		15,477.01	1,855.12
Total General Fund Assets		268,238.29	302,949.96

TRUST FUND AND EARMARKED FUND ASSETS

Merchants National Bank—Special Deposits			
Account for earmarked funds	31,391.71		
Cash to be transferred from General bank account	103,878.50		
Temporary investment—U. S. Treasury bills and notes	700,733.92		
		836,004.13	33,635.90
Trust Fund Investments (See Statement 12)		574,022.59	568,297.86

CAPITAL FUND ASSETS

Amount to be provided for retirement of bonds in future years	1,338,500.00	399,600.00
	<u>\$3,016,765.01</u>	<u>\$1,304,483.72</u>

DOVER, N. H.

Balance Sheet

Dec. 31, 1950 Dec. 31, 1949

GENERAL FUND LIABILITIES AND SURPLUS

Accounts Payable

Encumbrances—city activity appropriations	\$ 37,613.73		
Amounts withheld from employees for income tax, retirement and sundries	326.90		
Suspense	1,739.95		
Deposits on timber yield tax	380.00		
Deposit for water main construction	1,000.00		
		\$ 41,060.58	\$ 6,293.31

Current Surplus

(a) Available—as measured by excess of cash and part of the miscellaneous assets over accounts payable (See statement 2)	18,533.04		73,079.66
(b) Reserved—not available until the following receivables are realized:			
(See contra)			
Tax accounts	\$117,003.93		
Departmental accounts (part)	87,711.87		
Miscellaneous assets (part)	3,928.87	208,644.67	227,177.71
			223,576.99

Total General Fund Liabilities
and Surplus

268,238.29 302,949.96

TRUST FUNDS AND EARMARKED FUNDS

Total Earmarked Funds (Per Statement 13)	836,004.13	33,635.90
Trust Funds (See Statement 12)		
Principal	428,092.17	
Accumulated income	34,939.13	
Funds for hospital construction—principal and income restricted	110,991.29	
	574,022.59	568,297.86

CAPITAL FUND LIABILITIES

Bonded debts (Per Statement 14)		
City activities, including new school	1,161,700.00	
Water department	176,800.00	
	1,338,500.00	399,600.00
	<u>\$3,016,765.01</u>	<u>\$1,304,463.72</u>

STATEMENT 2

STATEMENT OF AVAILABLE SURPLUS ACCOUNT

For the Year Ended December 31, 1950

From Statement	3—City Activities	\$ 16,434.37
	6—Water Department	497.12
	7—Cemetery Department	1,257.92
	8—Wentworth Hospital	3.33
	9—Mill Department	(16,090.08)
	10—School Department	16,430.38
		<hr/>
Available Surplus Account (to Statement 1)		\$ 18,533.04
		<hr/>

STATEMENT 3

STATEMENT OF CITY ACTIVITIES

For the Year Ended December 31, 1950

Surplus on city activity accounts, as follows:

Excess of actual revenue receipts over budget estimates (See Statement 4)	\$ 2,082.80
Unexpended 1950 appropriations, as measured by excess of amounts appropriated over the expenditures and encumbrances (See Statement 5)	379.22
	<hr/>

Operating surplus for the year	\$ 2,462.02
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Fund balance forward, January 1, 1950	\$ 16,366.68
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Deduct

Miscellaneous adjustments of accounts of prior years	\$ 394.33
--	-----------

Portion of opening balance carried forward as estimated revenue of 1950 and used to establish the 1950 budget	2,000.00	2,394.33	13,972.35
	<hr/>	<hr/>	<hr/>

Fund balance, December 31, 1950—City Activities	\$ 16,434.37
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STATEMENT OF REVENUES—CITY ACTIVITIES

For the Year Ended December 31, 1950

	Revenues Received	Budget Estimates	Revenues (Over or Under) Estimates
Assessor			
Building permits	\$ 1,956.50	\$ 1,900.00	\$ 56.50
City Clerk			
Licenses	1,606.10	1,525.00	81.10
Registration fees	1,160.00	1,157.00	3.00
Rent of auditorium	1,294.10	1,200.00	94.10
Dog Licenses	1,424.00	1,400.00	24.00
Treasurer			
Interest and dividend tax	23,669.59	22,850.00	819.59
N. H. railroad stock tax	13,952.98	13,870.00	82.98
N. H. savings bank tax	5,467.48	6,080.00	(612.52)
Interest on investments	1,406.69	1,400.00	6.69
Rent of fire station	175.00	175.00	
Miscellaneous	88.43	490.00	(401.57)
Tax Collector			
Property taxes—1950	702,961.02	702,435.00	526.02
Prior	66,982.69	66,000.00	982.69
Poll taxes—1950	10,030.00	6,400.00	3,630.00
Prior	3,179.00	3,000.00	179.00
Interest, costs and fees	3,015.67	3,240.00	(224.33)
Motor vehicle permits	45,361.74	43,500.00	1,861.74
Tax sale redemptions	8,169.57	7,800.00	369.57
National bank stock tax	1,854.25	1,845.00	9.25
Parking meter collections	20,397.78	20,800.00	(402.22)
Contribution from Mill Fund	5,607.87	11,040.00	(5,972.13)
Municipal Court	1,518.02	1,100.00	418.02
Police Department			
Licenses	864.75	810.00	54.75
Fines	1,299.65	1,250.00	49.65
Miscellaneous	174.92	177.00	(2.08)
Public Works			
Service charges, rentals of equipment and sale of materials	2,369.99	2,000.00	369.99
Health Department			
Licenses and fees	266.00	260.00	6.00
Sealer of weights and measures	137.50	200.00	(62.50)
Welfare Department			
Refunds on welfare cases	2,495.29	2,460.00	35.29
Parks Department			
Sundry sales and rentals	762.90	968.00	(205.10)
Net receipts—Bellamy Park	291.97		291.97
Library			
Fines and collections	538.35	525.00	13.35
Totals for the year	\$929,939.80	\$927,857.00	\$ 2,082.80
Portion of 1949 revenue surplus carried forward in 1950 budget	2,000.00	2,000.00	
	931,939.80	929,857.00	
Excess of Actual over Estimated (to Statement 3)		2,082.80	2,082.80
	\$931,939.80	\$931,939.80	

STATEMENT :

STATEMENT OF APPROPRIATIONS—CITY ACTIVITIES

For the Year Ended December 31, 1950

	Original Appropriation	Transfers	Adjusted Appropriation	Expended and Encumbered
City Council				
Compensation and ceremonials	\$ 1,900.00	\$ 36.00	\$ 1,936.00	\$ 1,937.66
Annual post audit	3,020.00	2.00	3,018.00	3,017.22
City Clerk				
Administration of office	6,975.00	436.00	6,161.00	6,160.23
Elections	2,458.00	428.00	2,886.00	2,885.43
Vital statistics	240.00	112.00	228.00	228.00
Purchase activities	1,035.00	205.00	830.00	829.13
Executive Department				
Administration of office	12,042.00	652.00	12,684.00	12,683.86
Operation of city buildings	15,577.00	135.00	15,542.00	15,541.46
Civic promotions	950.00	186.00	1,066.00	1,065.37
Finance Department				
Accounts and internal audit	4,716.00	689.00	3,484.00	3,483.17
Insurance and bonds	895.00	197.00	696.00	697.49
Employees retirement	2,545.00	27.00	2,532.00	2,531.60
Treasury activities	4,994.00	96.00	3,023.00	3,024.94
Assessment activities	17,962.00	140.00	17,840.00	17,839.20
Collection activities	3,867.00	173.00	3,712.00	3,711.62
Total Finance	\$ 34,982.00	\$ 309.00	\$ 33,281.00	\$ 33,286.42
Law Department				
Administration of office	\$ 4,050.00	\$ 1,069.00	\$ 2,981.00	\$ 2,980.92
Planning Board				
Administration of office	\$ 403.00	36.00	367.00	366.33
Municipal Court				
Compensation of officials	2,500.00		2,500.00	2,500.00
Fire Department	50,466.00	304.00	50,770.00	50,769.61
Street lighting	26,250.00	216.00	26,032.00	26,031.31
Police Department	66,996.00	741.00	66,377.00	66,376.46
Public Works Department				
General administration	2,510.00	474.00	2,964.00	2,963.47
Streets and bridges	74,709.00	17,642.00	37,063.00	37,062.79
Street cleaning	8,377.00	616.00	6,995.00	6,994.43
Winter maintenance	26,512.00	50.00	26,562.00	26,561.90
Refuse disposal	23,279.00	2,012.00	25,291.00	25,290.45
Sewer maintenance	10,499.00	1,684.00	9,153.00	9,154.70
Sewer construction	9,506.00	4,205.00	5,265.00	5,264.55
Total Public Works	\$155,822.00	\$ 19,677.00	\$133,345.00	\$133,342.38
Carried Forward	\$387,168.00	\$ 20,222.00	\$366,946.00	\$366,934.23

STATEMENT OF APPROPRIATIONS—CITY ACTIVITIES

(Continued from Page 42)

Brought Forward	\$387,161.00	\$ 37,522.00	\$396,346.00	\$396,334.25
Public Health Department				
Inspection services	3,759.00	135.00	3,896.00	3,896.31
District Nursing Association				
Clinical services	2,000.00		2,000.00	2,000.00
Welfare Department				
Administration and relief	32,156.00	1,017.00	34,443.00	34,443.73
Old age assistance	21,000.00	1,332.00	23,332.00	23,332.11
Parks Department				
Recreation program	11,137.00	94.00	11,231.00	11,230.86
Maintenance	11,305.00	1,507.00	13,812.00	13,811.66
Public Library				
General administration	18,268.00	140.00	19,078.00	19,077.83
Purchase of books	2,660.00	578.00	3,238.00	3,238.67
School Committee				
City share in operations	266,000.00	112,000.00	378,000.00	378,000.00
Payment of pensions	2,693.00		2,693.00	2,692.40
Wentworth Hospital				
City share in operations	63,770.00	11,324.00	75,094.00	75,093.90
Cemetery				
City share in operations	1,000.00		1,000.00	1,000.00
Financial				
Capital outlay	84,940.00	3,100.00	88,120.00	87,756.53
Interest on current borrowings	3,731.50	69.00	3,800.50	3,800.45
Maturing bonds, other than				
water department	58,268.50		58,268.50	58,268.50
County taxes	64,926.00		64,926.00	64,925.42
Totals for Year	<u>\$941,501.00</u>	<u>\$ 11,944.00</u>	<u>\$959,857.00</u>	<u>\$959,477.79</u>
Expenditures less than Appropriation (to Statement 3)				379.22
				<u>\$959,857.00</u>

STATEMENT 6

STATEMENT OF OPERATIONS—WATER DEPARTMENT

For the Year Ended December 31, 1950

Revenues Received		
Meter rates		\$83,955.75
Service piping and sales of pipe		6,827.35
Miscellaneous sales		405.78
Penalties and fines		206.75
Hydrant rentals		100.00
		<hr/>
		\$91,495.63
Operating Expenditures		
Source of supply labor	\$ 656.33	
Pumping station—labor	3,580.36	
supplies	1,101.77	
Purification supplies and expense	993.67	
Power purchased	9,100.76	
Repairs—pumping station	87.85	
mains and hydrants	1,805.48	
services	6,679.90	
meters	2,998.60	
Miscellaneous labor	3,693.13	
Distribution—wages	2,452.42	
supplies and expenses	6,758.00	
Meter department—labor	265.11	
supplies	18.21	
salaries of readers	906.80	
Salaries—superintendent	2,199.57	
general office	3,196.83	
Motor vehicle expenses	2,822.84	
Office and general expenses	943.68	
Insurance	710.45	
Stationery and printing	6.37	
Taxes	111.00	
Employee retirement	1,417.38	
Interest on bonds	865.50	
Survey and consultant fees	2,500.00	
	<hr/>	\$ 55,872.01
Operating gain (cash basis, without depreciation)		<hr/>
		\$ 35,623.62
Capital Expenditures from Revenue		
New mains and extensions	\$17,042.31	
New services	5,468.16	
Meters	5,363.00	
Other equipment	2,142.46	
Bond principal payments	9,400.00	
	<hr/>	39,415.93
		<hr/>
Revenue surplus (deficit) for the year		(3,792.31)
		<hr/>
Revenue surplus and capital reserve, January 1, 1950	\$ 4,289.43	
Deduct—Deficit for the year, as above	3,792.31	
	<hr/>	
Revenue surplus balance, December 31, 1950 (to Statement 2)	\$ 497.12	
	<hr/>	

STATEMENT 7

STATEMENT OF OPERATIONS—CEMETERY DEPARTMENT

For the Year Ended December 31, 1950

Revenues Received

Care and Maintenance	\$ 3,085.48
Interments	2,968.00
Sale of materials and stores	1,806.75
Sale of lots	1,985.00
Rent of house and tomb	145.00
Transfer of trust fund income	10,960.00
Appropriation from city activities	2,000.00
Equipment rentals	63.20
	<hr/>
	\$ 23,013.43

Expenditures

Salaries and wages	\$ 18,207.14
Employees' retirement	708.78
Supplies	75.50
Fuel, light and water	129.00
Cement burial forms	384.75
Street paving materials	430.92
Gasoline	204.62
Repairs and maintenance—grounds	995.76
buildings	10.01
equipment	249.78
Insurance	315.72
Telephone and telegraph	134.00
Postage and stationery	38.38
Purchase of new truck	1,110.00
Miscellaneous	16.93
	<hr/>
	\$ 23,011.29
	<hr/>
Operating surplus for the year	\$ 2.14
	<hr/>

Fund balance forward, January 1, 1950	\$ 1,255.78
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Add

Operating surplus for 1950, as above	2.14
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Fund balance, December 31, 1950 (to Statement 2)	\$ 1,257.92
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STATEMENT :

STATEMENT OF OPERATIONS—WENTWORTH HOSPITAL

For the Year Ended December 31, 1950

REVENUES RECEIVED

Charges to Patients (Accrual basis)		
Routine care		\$136,280.00
Nursery care		6,334.00
Operating room		18,966.35
Delivery room		5,726.00
X-ray diagnosis		30,671.70
Prescription drugs		13,070.54
Laboratory		11,210.15
Oxygen		4,946.28
Blood transfusion service		840.00
All other		2,316.00
Total Charges		\$232,361.02
Deductions		
Blue Cross and other discounts net	\$ 10,761.86	
Provision for uncollected and uncollectible accounts	12,697.66	
		<u>23,459.52</u>
Net income from patients, adjusted to cash basis		\$208,901.50
Transfer of income from trust funds		3,890.00
Other auxiliary income		3,533.10
Total Revenues Received, cash basis		<u>\$216,324.60</u>

OPERATING EXPENDITURES

General Administration	\$ 38,168.60	
House and Property Expenses	59,429.04	
General Professional Care	31,054.67	
Dietary Expense	30,627.39	
Routine Professional Care	63,170.66	
Adjunct Professional Care	48,652.49	
Total Operating Expenses		<u>\$231,102.85</u>
Net operating income (deficit)		\$ 62,161.65
Non-operating expenditures		
Purchase of new equipment		1,480.99
		<u>\$ 65,642.64</u>
Less Appropriation from City of Dover		63,109.06
Net revenue surplus (deficit) for the year		<u>\$ 3,532.64</u>
Fund balance, January 1, 1950		\$ 336.67
Less Deficit for 1950, as above		332.64
Fund balance, December 31, 1950 Statement I		<u>\$ 3.93</u>

STATEMENT 9

STATEMENT OF OPERATIONS—MILL DEPARTMENT

For the Year Ended December 31, 1950

Revenues Received		
Rent of space		\$ 8,059.95
Rent of elevators		375.00
Sales of steam		26,133.46
		<hr/>
		\$ 34,568.41
Expenditures		
Salaries and wages	\$ 11,700.30	
Fuel oil and coal	12,492.57	
Electricity and water	557.49	
Employees' retirement	181.42	
Plant repairs and small tools	1,918.69	
Repairs to buildings and grounds	823.10	
Janitors' supplies	16.93	
Insurance	977.93	
Telephone and telegraph	109.89	
Consulting services	670.09	
Miscellaneous	52.08	
	<hr/>	29,500.54
		<hr/>
Operating surplus for the year		\$ 5,067.87
		<hr/>
Fund balance (deficit) forward, January 1, 1950		\$ 16,090.08
Operating surplus for the year		5,067.87
		<hr/>
		\$ 11,022.21
Add—Transfer of 1950 operating income to city general revenue		5,067.87
		<hr/>
Fund balance (deficit) December 31, 1950 (to Statement 2)		\$ 16,090.08
		<hr/>

STATEMENT 10

STATEMENT OF OPERATIONS—SCHOOL DEPARTMENT

For the Year Ended December 31, 1950

REVENUES RECEIVED

Appropriations from city	\$224,000.00
Tuition fees from other districts	51,470.36
Reimbursements for Area Vocational Program	38,425.80
Reimbursement for veterans' courses	42,939.96
Sale of materials for projects	2,171.81
Miscellaneous income and refunds	701.37
Total Revenues Received	<u>\$359,709.30</u>

EXPENDITURES

General Administration

Salaries—superintendent and clerical	\$ 10,061.25	
Stationery and telephone	750.94	
Tax for state-wide supervision	3,604.00	
Employee retirement contributions	5,922.12	
Insurance and bonds	3,243.46	
	<u>23,581.77</u>	

Operation of Schools

Salaries—principals and teachers	\$223,594.92	
Salaries—veteran trade schools, substitutes and special classes	35,471.74	
Salaries—clerical assistants	1,783.68	
Texts and instructional aids	8,173.44	
Other scholars' supplies—paper, notebooks, lumber, electrical and chemical materials, shop tools, stencils, etc.	30,008.88	
Reference books	2,068.85	
School magazines and papers	1,113.54	
All other instruction expenses	4,312.26	
Area Vocational School transportation	2,945.60	
Health supplies	206.89	
Telephones	1,395.94	
	<u>311,075.74</u>	

Buildings expense

Salaries—janitors	\$ 18,204.48	
Heat	9,957.77	
Light and water	7,481.29	
Janitors' supplies	5,047.99	
Repairs to buildings and grounds	7,607.60	
	<u>48,299.13</u>	

Transportation

Salaries—drivers	\$ 5,982.50	
Gas, oil, grease and anti-freeze	1,305.05	
Repair parts and labor	2,448.96	
Garage heat	570.67	
Insurance on busses	1,643.37	11,950.55

Carried forward—revenues received
expenditures

\$359,709.30
\$394,907.19

STATEMENT OF OPERATIONS—SCHOOL DEPARTMENT (Cont.)
For the Year Ended December 31, 1950

Brought forward—revenues received		\$359,709.30
expenditures	\$394,907.19	

EXPENDITURES (Cont.)

Miscellaneous		
Special fund activities	\$ 3,624.85	
New equipment purchased	5,247.76	
	8,872.61	
Encumbrances		
Sound system for high school	\$ 4,500.00	
New desks for high school	1,720.00	
	6,220.00	
Total Expenditures		409,999.80
Operating surplus (deficit) for the year		(\$ 50,290.50)

Fund balance forward, January 1, 1950	\$ 66,720.88
Deduct	
Operating deficit for 1950, as above	50,290.50
	\$ 16,430.38
Fund balance, December 31, 1950 (to Statement 2)	

STATEMENT 11

STATEMENT OF TAX ACCOUNTS

For the Year Ended December 31, 1950

	1950 Taxes		Prior Years Taxes	
	Property	Polls	Property	Polls
Total taxable valuation	\$23,630,187.00			
Tax rate	<u>34.00</u>			
Balance January 1, 1950			\$100,258.77	\$ 23,027.50
Committed to tax collector	\$ 801,637.31	\$ 15,694.00		
Taxes added to list	47,616.49	190.00	336.20	133.00
Timber yield tax	97.85			
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Charges to Collector	\$ <u>849,351.65</u>	\$ <u>15,884.00</u>	\$ <u>100,594.97</u>	\$ <u>23,160.50</u>
Accounted for as follows:				
Collections turned over to treasurer	\$703,083.42	\$ 10,030.00	\$ 90,444.80	\$ 3,256.00
Authorized abatements	62,630.77	496.00	2,706.53	437.00
Corrections and adjustments			3.34	
Uncollected, December 31, 1950	83,637.46	5,358.00	7,440.30	19,467.50
	<u>\$849,351.65</u>	<u>\$ 15,884.00</u>	<u>\$100,594.97</u>	<u>\$ 23,160.50</u>

AGE ANALYSIS OF UNPAID TAXES PRIOR TO 1950

	Property Taxes	Poll Taxes
Levied for the year 1949	\$ 3,610.68	\$ 2,588.00
1948	2,919.92	1,360.00
1947	181.72	1,580.00
1946	206.50	1,363.00
1945	83.80	3,502.00
1944	68.10	2,909.00
1943	9.50	867.00
1942	42.11	804.00
1941	131.81	828.00
1940	101.62	685.00
1939	10.75	487.00
1938	41.00	259.00
1937	9.30	241.50
1936	23.49	561.00
1935		584.00
1934		349.00
	<u>\$ 7,440.30</u>	<u>\$ 19,467.50</u>

STATEMENT 12

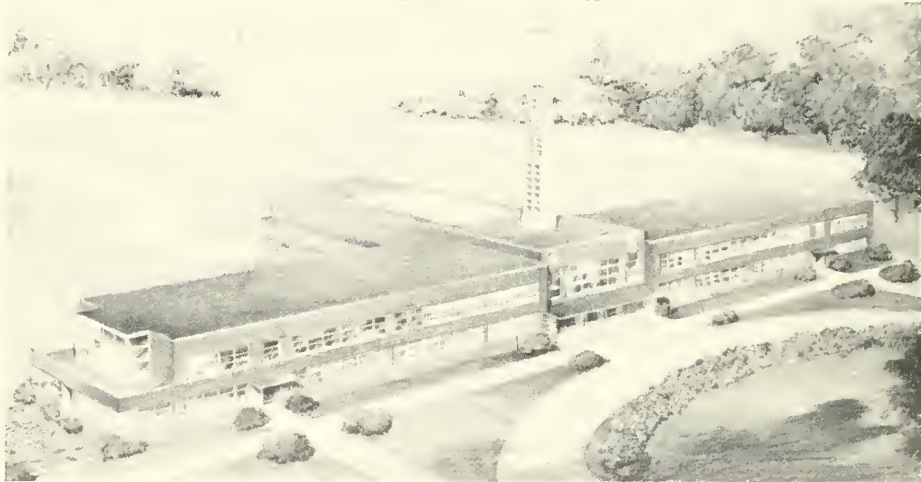
SCHEDULE OF TRUST FUNDS
For the Year Ending December 31, 1950

TRUSTS	PRINCIPAL		INCOME 1950		
	Dec. 31	Jan. 1	Received	Spent	Dec. 31
Over 1,000 Cemetery Perpetual Care	\$194,664.89	\$ 19,350.01	\$ 4,689.99	\$ 11,351.00	\$ 12,689.00
7 Cemetery—Special Care	12,306.56	5,801.84	421.84	624.97	5,598.71
15 Library—Maintenance and Books	28,532.51	3,198.16	909.17	792.56	3,314.77
4 Poor Relief	8,000.00	258.82	165.16	79.48	344.50
5 Parks—Maintenance	5,730.00	435.08	120.46	58.96	496.58
5 Schools—Special Purposes	3,975.00	2,441.64	178.21	67.61	2,552.24
22 Hospital—Free Beds	113,835.24	3,750.12	5,267.29	5,667.07	3,370.34
13 Hospital—Maintenance	54,039.56	4,216.37	6,086.24	4,239.66	6,062.95
3 Hospital—Special Purposes	7,008.41	307.33	229.71	27.00	510.04
2 Hospital—New Construction	80,211.99	27,739.75	3,039.55		30,779.30
Totals	\$508,304.16	\$ 67,499.12	\$ 21,127.62	\$ 22,908.31	\$ 65,718.43

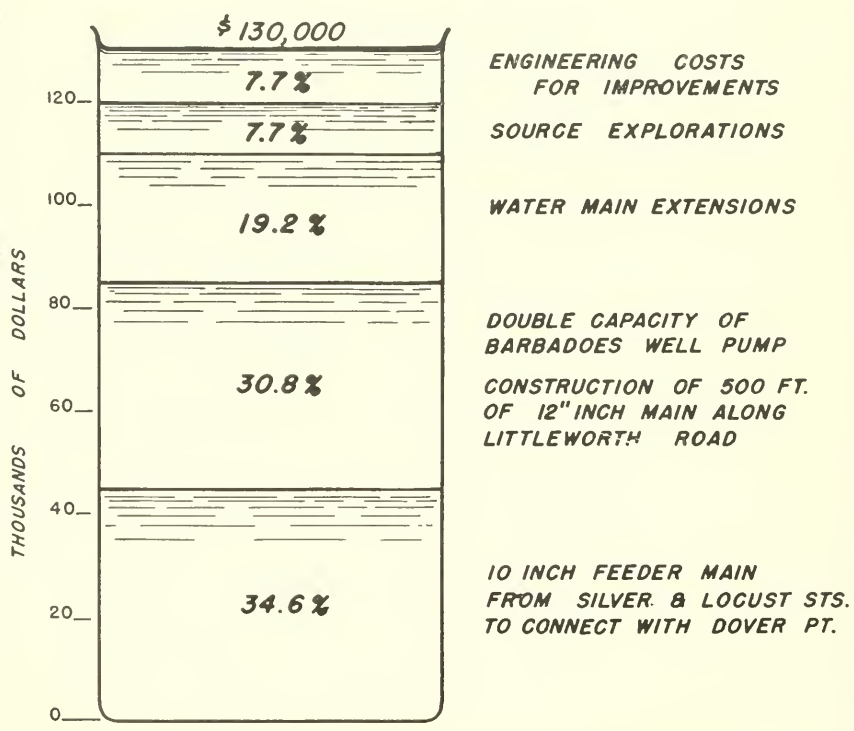
INVESTMENTS HELD		TOTAL TRUST FUNDS	
Savings Banks	\$248,801.08	Principal	\$508,304.16
U. S. Government Bonds	182,910.50	Available Income	34,939.13
Other Stocks and Bonds	100,516.10	Restricted Income	30,779.30
Equity in Real Estate	29,731.34		
Cash in Books	12,063.57		
	<hr/>		<hr/>
	\$574,022.59		\$574,022.59

NEW TRUSTS RECEIVED IN 1950

	Purpose	Bequest
Waldo L. Aldrich	Hospital Books and Publications	\$2,045.41
Grace Hyde Ricker and Frederick S. Ricker	Hospital (unrestricted)	\$4,400.00



Architect's Sketch of New Elementary School



1950 WATER IMPROVEMENT BOND ISSUE
FIRST STAGE OF \$330,000 PROGRAM

STATEMENT 13

SCHEDULE OF EARMARKED FUNDS

For the Year Ended December 31, 1950

	Balance Jan. 1, 1950	Receipts	Payments	Balance Dec. 31, 1950
Proceeds of Bond Issues				
New Ward Five house	\$ 3,249.67			\$ 3,249.67
Fairfield Drive	2,486.68		\$ 56.02	2,430.66
Cataract Avenue	961.08			961.08
Highway department, new sewer	3.21			3.21
Cemetery, new truck	122.98			122.98
School, new equipment	431.19			431.19
Hospital, new construction	1,269.87	\$ *6,500.00	7,769.87	
Central Avenue	3.75			3.75
Fresh Creek Bridge	712.84			712.84
New hospital equipment	1,478.10			1,478.10
New tire truck	2,735.60		2,253.88	481.72
Eliot road and bridge	7,500.00		5,588.51	1,911.49
New sewers	6,978.64		3,766.14	3,212.50
School bonds, 1950		†869,495.11	186,741.16	682,753.95
Water bonds, 1950		†130,781.99	1,018.27	129,763.72
Total Bond Proceeds and Supplemental Transfers	\$ 27,933.61	\$ 1,006,777.10	\$ 207,193.85	\$ 827,516.86
Special Collections				
War bond deductions, prior years	\$ 23.00		23.00	
Vending machines, City Hall	58.84	588.48	530.61	116.71
Planning Board, sale of maps	48.85	17.10		65.95
Municipal Court, operations and administration	200.00	7,730.18	7,880.18	50.00
Library, sales of scrap	51.23		19.51	31.72
Parking meter collections		20,126.39	20,126.39	
Public work garage, fire insurance loss	3,619.39			3,619.39
School lunch program	1,700.93	21,959.77	19,057.25	4,603.50
City clerk, dog taxes		1,424.00	1,424.00	
March of Dimes campaign		39.60	39.60	
Bellamy Park concession		1,607.61	1,607.61	
Total Special Collections	\$ 5,702.29	\$ 53,493.13	\$ 50,708.15	\$ 8,487.27
Combined Totals	\$ 33,635.90	\$ 1,060,270.23	\$ 257,902.00	\$ 836,004.13

* Additional federal grant received.

† Bond proceeds include interest, premiums and interest received on temporary investments of bond monies.

STATEMENT 14

STATEMENT OF BONDED DEBT

December 31, 1950

CITY ACTIVITIES

	Rate	Balance Dec. 31, 1950	Paid in 1950 Principal	Interest
Funding Loan—1933	4½ %	\$ 7,000.00	\$ 7,000.00	\$ 595.00
Public Improvements—1934	3	14,000.00	7,000.00	630.00
New City Hall—1935	2½	20,000.00	4,000.00	550.00
Construction and equipment—1945	2	17,500.00	3,500.00	420.00
Construction and equipment—1946	1½	37,200.00	6,200.00	651.00
Construction and equipment—1947	1½	42,000.00	9,000.00	765.00
Improvement bonds—1948	1¾	93,000.00	10,000.00	1,802.50
Improvement and equipment—1949	1¾	66,000.00		1,155.00
School bonds—1950	1½	865,000.00		

Total—City Proper	\$1,161,700.00	\$ 46,700.00	\$ 6,568.50
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SCHOOL	\$ 924,310.00
GENERAL	237,390.00

\$1,161,700.00

WATER DEPARTMENT

Water Works—1946	1½	\$ 15,000.00	\$ 5,000.00	\$ 300.00
Water Works extension—1947	1½	23,800.00	3,400.00	408.00
Water Works—1948	1¾	8,000.00	1,000.00	157.50
Water Bonds—1950	1¾	130,000.00		

Total—Water Department	\$ 176,800.00	\$ 9,400.00	\$ 865.50
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Total Bonded Debt (to Statement 1)	\$1,338,500.00
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STATEMENT 15

SCHEDULE OF CITY DEBT MARGIN

1950 - 1960

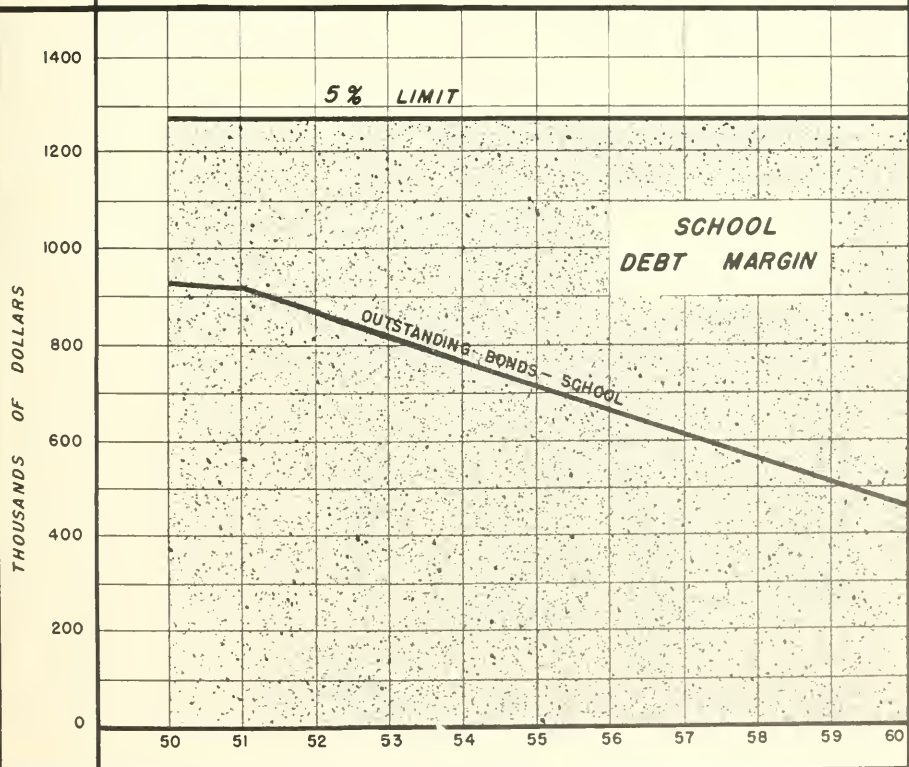
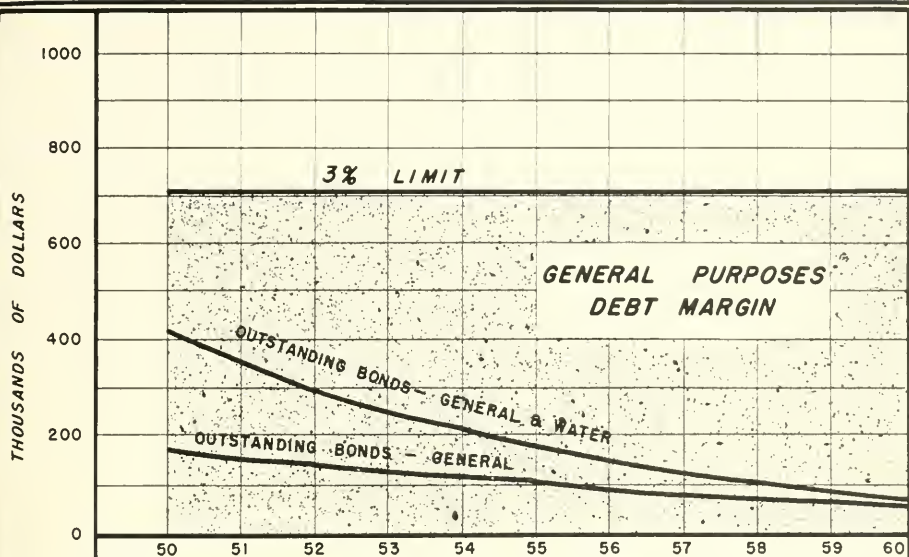
GENERAL AND WATER
PURPOSES

Limit* 3% \$720,000.00	Debt Margin	Year
Existing Bonds		
\$414,190.00	\$305,810.00	1950
352,355.00	367,645.00	1951
298,520.00	421,480.00	1952
251,685.00	468,315.00	1953
209,850.00	510,150.00	1954
171,015.00	548,985.00	1955
145,680.00	574,320.00	1956
124,480.00	595,520.00	1957
106,680.00	613,320.00	1958
89,880.00	630,120.00	1959
75,000.00	645,000.00	1960

SCHOOL PURPOSES

Limit* 5% \$1,200,000.00	Debt Margin
Existing Bonds	
\$924,310.00	\$275,690.00
917,045.00	282,955.00
864,780.00	335,220.00
812,515.00	387,485.00
760,250.00	439,750.00
707,985.00	492,015.00
655,720.00	544,280.00
605,520.00	594,480.00
555,320.00	644,680.00
505,120.00	694,880.00
460,000.00	740,000.00

*(Note: Assessed Valuation approximated at \$24,000,000. See Statement 16 and 17)



CITY DEBT MARGIN 1950 TO 1960

STATEMENT 16

1950 ASSESSED VALUATIONS

Real Estate		\$18,370,580.00
Mills and Machinery		2,673,110.00
Personal Property		
Portable Mills	\$ 300.00	
Horses, Cows, other Neat Stock	77,105.00	
Fowls and Fur Bearing Animals	2,428.00	
Gas Pumps and Tanks	14,400.00	
		<u>94,233.00</u>
Stock-in-Trade		2,869,294.00
		<u>\$24,007,217.00</u>
TOTAL ASSESSED VALUATION		\$24,007,217.00
Veterans and Blind Exemptions		453,160.00
		<u>\$23,554,057.00</u>
Rollinsford property in Dover School District		76,130.00
		<u>\$23,630,187.00</u>
TAXABLE FOR SCHOOL PURPOSES		

STATEMENT 17

CITY DEBT MARGIN

As of December 31, 1950

	General	School	
Assessed Valuation	\$24,007,217.00	\$24,007,217.00	
		76,130.00	
		<u>\$24,083,347.00</u>	
Debt Limits	(3%) 720,216.00	\$ 1,204,167.00	(5%)
Bonds Outstanding: Water	\$176,800.00		
General	237,390.00		
	<u>\$ 414,190.00</u>		
Total Outstanding, December 31	(1.7%) \$ 414,190.00	\$ 924,310.00	(3.8%)
DEBT MARGIN, December 31	(1.3%) \$ 306,026.00	\$ 279,857.00	(1.2%)

NOTE:

Bonds authorized January, 1951 (0.1%) \$ 32,000.00

STATEMENT 18

COMPUTATION OF 1950 TAX RATE

	Total Appropriated	Less Revenues	Property Taxes Needed
City Activities	\$516,027.00	\$161,422.00	\$354,605.00
School Purposes	419,323.88	192,630.88	226,693.00
Hospital	282,522.00	219,380.00	63,142.00
Cemetery	22,687.00	20,687.00	2,000.00
County	64,926.00		64,926.00
Debt Service	57,069.00		57,069.00
Property Tax needed			\$768,435.00
Overlay for Abatements and Non-collectibles			33,202.31
Current Property Tax levied			\$801,637.31
Total taxable valuation from Statement 16			\$23,630,187.00

This resulted in the 1950 Tax Rate:

County Tax	\$ 2.88
General Purposes	15.30
School Purposes	10.50
Hospital	2.80
Debt	2.52
	<hr/>
	\$34.00

STATEMENT 19

A TYPICAL TAX BILL FOR DOVER HOME OWNER

Assessed Value of Home	Tax Rate	Typical Tax Bill
\$3,440.00	\$34.00	\$120.00

COMPARED WITH OTHER COSTS

Weekly

Cigarettes	\$2.00	Eggs	\$.70	Gas	\$2.00
Movie	.55	Meat	1.50	Oil	.30
		Bread	.18		
Total	\$2.55		\$2.38		\$2.30
Tax Bill	\$2.25		\$2.25		\$2.25

Daily

Cigarettes	\$.21	Sandwich	\$.25	Fuel	\$.29
Paper	.05	Milk	.10	Electricity	.20
Coffee	.10				
Total	\$.36		\$.35		.49
Tax Bill	\$.32		\$.32		\$.32

MUNICIPAL OFFICIALS

City Council

Frederick C. Smalley, Mayor
 Ambrose E. Breen
 Edmund J. Charest (Appointed)
 Ernest W. Christensen
 Harley A. Crandall

S. Judson Dunaway (Resigned)
 Dr. Simon G. Markos
 Valentine D. Mathes
 Howard R. Mitchell
 William Penn Tuttle

School Committee

Thomas H. Keenan, Chairman
 Maurice A. Blais, Vice Chairman
 Thomas C. Dunnington (Resigned)

Dr. Irvin Lavine, Secretary
 George C. Monell (Appointed)
 Maurice J. Murphy

Municipal Court

Ovila J. Gregoire, Justice

Walter A. Calderwood, Spec. Justice

James A. Fierce, Clerk of Courts and Probation Officer

Trustees, Boards, and Committees

Trustees of Trust Funds

William S. Leonard, Chm.
 Harold A. Holdbrook, Sec.
 E. Damon Wallace

Personnel Advisory Board

Roy B. Ireland, Chm.
 Hubert C. Stanley, Sec.
 Carroll E. Fellows

Licensing Board

Robert L. Price, Chm.
 Alfred J. Guilmette, Clerk
 Andrew H. McDaniel

Planning Board

James C. Lawless, Chm.
 Harold A. Holbrook, Sec.
 Albert Alie
 James F. Behan
 Ernest W. Christensen
 James H. McAdams
 James Murphy
 Phillip Pease
 Robert L. Price

Joint Building Committee

Thomas H. Keenan, Chm.
 Dr. Irvin Lavine, Sec.
 Maurice A. Blais
 Ambrose E. Breen
 Ernest W. Christensen
 Dr. Simon G. Markos
 George C. Monell
 Maurice J. Murphy
 Frederick C. Smalley
 William Penn Tuttle

Dover Hospital Fund

Arthur R. Mills, Chm.
 Roy B. Ireland, Treas.
 Mrs. H. B. Carberry
 Peter Daeris
 Harold A. Holbrook
 Dr. John A. Hunter
 James C. Lawless
 Mrs. J. C. Lawlor
 Joel F. Sheppard

Library Trustees

Rose V. Connelly
 Charles W. Webb
 Frank G. Wilkinson

Hospital Trustees

Stanley M. Burns, Chm.
 E. Damon Wallace, Sec.
 Roscoe B. King
 Arthur R. Mills
 Thomas C. Winebaum

Board of Health

Dr. Roland J. Bennett
 Dr. Robert D. Sall
 Arthur J. Mayo

Civil Defense Advisory Council

Calvin C. Seavey, Chm.
 Frederick C. Smalley, V. Chm.
 Mrs. F. M. Dame, Sec.
 Roger G. Booth
 Col. Ralph W. Caswell

Rev. Edwin T. Cooke
 Donald F. D'Arcy
 Harry L. Farnham
 L. Munro Grandy
 Charles F. Hartnett

Roger W. Hunt
 J. Eugene Jalbert
 Dr. Bernard J. Manning
 William F. Ogden

Housing Authority

Ralph E. Wiggin, Jr., Chm.
 Dr. Irvin Lavine, V. Chm. (Aptd.)

Donald R. Bryant (Resigned)
 Samuel W. Greene

William Nebesky
 Guy Wiggin

Nursing School Committee

Rev. Charles J. Leddy, Chm.
 Howard E. Hilton, V. Chm.
 Rev. Milton Baker

Dr. Roland J. Bennett
 Mrs. Madeline M. Brown
 Miss Helen F. Goggin

Mrs. J. C. Lawlor

Plumbing Board

John C. Collins (Aptd.)
 Orimel W. Garside (Deceased)
 Patrick Hanratty
 Robert Labrie
 James F. McCoole (Resigned)

Zoning Board of Adjustment

Foster R. Spofford, Chm.
 Edward V. McDonald, Sec.
 Thomas Hanson
 George G. Towle
 Albert C. Wentworth

APPOINTED BOARDS AND COMMITTEES

Board of Health acts as an advisory group to the Health Officer . . . acts as the appeal board in the enforcement of restaurant code.

Civil Defense Advisory Council advises and assists the Director and personnel of the civil defense organization.

Dover Hospital Fund Committee administers the fund which has been acquired to build an addition to the Wentworth Hospital.

Joint Building Committee supervises the construction of the new elementary school.

Library Trustees assist and advise the Librarian in the operation of the Dover Public Library.

Licensing Board is responsible for the granting or withholding of licenses and permits for open air meetings, parades, carnivals, and similar affairs.

Nursing School Committee assists and advises the Hospital Director and Nursing School Director on training, facilities and conditions at the Wentworth Hospital School of Nursing.

Personnel Advisory Board advises the City Manager of personnel problems . . . conducts competitive examinations for municipal jobs . . . acts as an appeal board to hear city employee grievances.

Plumbing Board conducts examinations for persons seeking a license as a master or journeyman plumber . . . acts as the appeal board to hear appeals for the decisions of the Plumbing Inspector.

Trustees of Trust Funds administer all city trust funds, except those given to the hospital or the school department . . . acts as an advisory committee on all city investments.

Wentworth Hospital Trustees advise the City Council, the City Manager and the Hospital Director in the operation of the hospital.

Zoning Board of Adjustment acts as an appeal board to hear appeals from decisions of the Building Inspector in the administration of the zoning ordinance.

ADMINISTRATIVE OFFICES

City Manager and Personnel Officer	Woodbury E. Brackett (Resigned) Robert L. Price (Appointed)
Superintendent of Schools	Gordon L. Fox (Resigned) L. Munro Grandy (Appointed)
Assessor	Paul N. Caros
Cemetery Superintendent	Walter S. McDaniel
City Attorney	T. Casey Moher (Military Lv.) Donald R. Bryant (Appointed)
City Clerk and Purchasing Agent	Alfred J. Guilmette
City Collector	Alfred J. Guilmette (Resigned) Robert W. Herlihy (Appointed)
City Engineer	Phillip W. Pease
City Librarian	Miss Anne E. Leach
City Treasurer	Albert F. Charbonneau
Finance Director	Donald T. McDaniel
Fire Chief	Edward F. Knott (Retired) James H. Butler (Appointed)
Highway Superintendent	Edward C. Smith
Overseer of the Poor	Mrs. Helena M. Dillon
Parks Superintendent	Lawrence J. Myers
Planning Director and Housing Authority Secretary	Franklin J. Bills
Police Chief	Andrew H. McDaniel
Public Works and Water Supply Superintendent	Phillip W. Pease
Recreation Director	Charles S. Farrar
Sanitary Officer	Arthur J. Mayo
Water Superintendent	Walter A. Campbell (Retired) Clarence R. Hall (Appointed)
Wentworth Hospital Director	Miss Mary H. Callahan

MORE FACTS ABOUT DOVER

Historical

Settled Hilton Point	1623
First pact for local government	1640
Community Names:	
Piscataqua, Bristol, Northam,	
then Dover in 1650's	
Incorporated	1855
Adopted Council-Manager Charter	1948

Population

1650	(approx.)	315
1700	(approx.)	600
1775		1,666
1800		2,062
1850		8,196
1900		13,207
1950		15,911

Physical

Corporate Area	28.2
Land Surface	26.0
Water Surface	2.2
Miles of Roadways (Approx.)	120
Miles of Sewers (Combined)	77

Voters in November Election

Registered	13,065
Per Cent of Population	82%
Ballots Cast	6,222
Per Cent of Registration	48%

Street Lighting	Lamps	Lumens
Incandescent	750	1,374,500
Sodium Vapor	8	80,000
Mercury Vapor	62	992,000
Total	820	2,446,500

Municipal Water Plant

Consumers	3,103
Daily Average Consumption in Gallons	1,200,000
Plant Capacity	2,300,000
Miles of Mains	53.6
Fire Hydrants	344

BUILDING PERMITS, 1950

Number	Class	Est. Cost
86	Single Residence	\$657,285
70	Alterations	83,490
12	Commercial	111,300
1	New School	752,000
16	Miscellaneous	114,550
184		\$1,718,625

EMPLOYEES

	Gov't	Schools	Hospital
Full Time	126	105	79
Part Time	59	35	5
Seasonal	26	00	00
Total	211	140	84

At Your Service . . .

HOSPITAL	340
AMBULANCE	310
FIRE	185
POLICE	38

If You Want

Information on

Call

At

Administration	City Manager	892
Assessed Valuations	Assessor	1565
Auditorium (City Hall)	City Clerk	328
Auto Registration	Collector	203
Beano Licenses	Police Department	38
Bicycle Licenses	Police Department	38
Birth Certificates	City Clerk	328
Building Permits	Building Inspector	1565
Burial Permits	City Clerk	328
Cemetery	Cemetery Department	1510
Cemetery Deeds	City Clerk	328
City Council	Mayor's Office	892
Civil Defense	Office of Civil Defense	2064
Death Certificates	City Clerk	328
Dog Licenses	City Clerk	328
Elections	City Clerk	328
Engineering	City Engineer	1312
Entertainment Licenses	City Clerk	328
Fire	Fire Department	185
Garbage Collection	Public Works Department	173 or 1312
Health and Sanitation	Health Department	1562
Hospital	Wentworth Hospital	340
Library	Dover Public Library	856
Licenses	City Clerk	328
Marriage Certificates	City Clerk	328
Milk Inspection	Health Department	1562
Mill Properties	Public Works Department	1312
Mortgages and Cond'l Sales Recordings	City Clerk	328
Nurse, District	District Nursing Office	820
Ordinances, City	City Clerk	328
Parks	Park Department	1562
Payments by City	Treasurer's Office	1565
Planning	Planning Board	2064
Playgrounds	Park and Recreation Department	1562
Plumbing Permits	Plumbing Inspector	1052
Police	Police Department	38
Purchasing	City Clerk	328
Recreation	Recreation Department	1562
	Recreation Center	1150K
Red Cross	Red Cross Office	820
Redevelopment Planning	Housing Authority	2064
Refuse Collection	Public Works Department	1312
Relief	Welfare Department	1562
Schools	School Department	10
Sewers	Public Works Department	173 or 1312
Street Lights	Police Department	38
Streets and Highways	Public Works Department	173 or 1312
Tax Assessments	Assessor	1565
Tax Collections	City Collector	203
Trees	Park Department	1562
Water Bills	City Collector	203
Water Supply	Water Department	173 or 1312
Weights and Measures	Health Department	1562
Zoning Changes	Planning Board	2064
Zoning Restrictions	Building Inspector	1565